

RESOLUTION R2004-006

A RESOLUTION RECEIVING, ACCEPTING, APPROVING, AND ADOPTING THE ANDERSON COUNTY SELF EVALUATION PLAN AND THE ANDERSON COUNTY TRANSITION PLAN PURSUANT TO THE AMERICANS WITH DISABILITIES ACT OF JULY 1990 AND SECTION 504 OF THE REHABILITATION ACT OF 1973; AUTHORIZING THE USE OF THE EXISTING ANDERSON COUNTY GRIEVANCE PROCEDURE FOR USE WITH THE SELF EVALUATION PLAN AND TRANSITION PLAN; AND OTHER MATTERS RELATED THERETO.

WHEREAS, the Americans With Disabilities Act of July 1990 and Section 504 of the Rehabilitation Act of 1973 (together, the "ADA/Section 504") establish certain requirements for public entities such as Anderson County; and,

WHEREAS, Anderson County (the "County") has completed or is in the process of completing each of the requirements of the ADA/Section 504, including, among other things, completing a self evaluation of all programs and activities and completing a transition plan identifying structural changes necessary to make County programs fully accessible; and,

WHEREAS, as a part of the County's ADA/Section 504 compliance, County staff, working in conjunction with outside consultants to the County, have completed a Self Evaluation Plan and a Transition Plan, which are being presented to Anderson County Council, along with this resolution; and,

WHEREAS, the ADA/Section 504 requires that the County adopt a grievance procedure for dealing with ADA/Section 504 requirements and compliance, and Anderson County has such a grievance procedure already in place and in effect, which can be effectively and efficiently used for ADA/Section 504 purposes; and,

WHEREAS, Anderson County, a body politic and corporate and a political subdivision of the State of South Carolina, acting by and through its County Council (the "County Council"), desires to: receive, accept, approve, and adopt the Self Evaluation Plan and Transition Plan presented to the County Council at the time of adoption of this resolution, as the Self Evaluation Plan and Transition Plan of Anderson County pursuant to the ADA/Section 504; approve and authorize the County's existing grievance procedure as the grievance procedure to be utilized for ADA/Section 504 purposes; recognize that the County has designated an ADA/Section 504 coordinator; and authorize and direct County staff to notify beneficiaries and employees of non-discrimination on the part of the County on the basis of disability and to retain files on all ADA/Section 504 related activities:

NOW, THEREFORE, it is hereby resolved by Anderson County Council, in meeting duly assembled, that:

1. Anderson County, acting by and through its County Council, hereby:
 - a. Receives, accepts, approves, and adopts the Self Evaluation Plan and Transition Plan presented to the County Council at the time of adoption of this resolution, as the Self Evaluation Plan and Transition Plan of Anderson County pursuant to the ADA/Section 504; and,
 - b. Approves and authorizes the County's existing grievance procedure as the grievance procedure to be utilized for ADA/Section 504 purposes; and,

- c. Recognizes that the County has designated an ADA/Section 504 coordinator; and,
 - d. Authorizes and directs County staff to notify beneficiaries and employees of non-discrimination on the part of the County on the basis of disability and to retain files on all ADA/Section 504 related activities.
- 2. All orders and resolutions in conflict herewith are, to the extent of such conflict only, repealed and rescinded.
 - 3. Should any part or portion of this resolution be deemed unconstitutional or otherwise unenforceable by any court of competent jurisdiction, such finding shall not affect the remainder hereof, all of which is hereby deemed separable.
 - 4. This resolution shall take effect and be in force immediately upon enactment.

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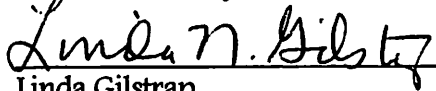
RESOLVED this 2 day of March 2004 in meeting duly assembled.

FOR ANDERSON COUNTY COUNCIL

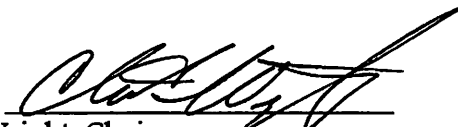
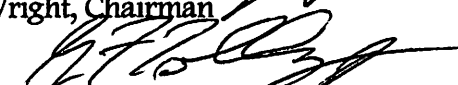
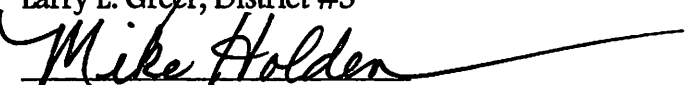
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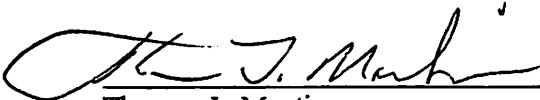
Joey R. Preston,
Anderson County Administrator



Linda Gilstrap,
Clerk of Council


Clint Wright, Chairman
G. Fred Tolly, District #1
Gracie S. Floyd, District #2
Larry E. Greer, District #3
Mike Holden, District #5
William C. Dees, District #6
M. Cindy Wilson, District #7

APPROVED AS TO FORM:



Thomas L. Martin
Anderson County Attorney

SELF EVALUATION PLAN Anderson County

EXECUTIVE SUMMARY

INTRODUCTION

In order to comply with the Americans With Disabilities Act of July 1990 and Section 504 of the Rehabilitation Act of 1973, this plan was completed as the first step in addressing the requirements the County must meet. This plan is available for review and will be maintained by the County ADA/Section 504 coordinator for at least three years. The following summary highlights the main points of the plan.

ADA/SECTION 504 REQUIREMENTS

Under the Acts, Anderson County is required to do the following:

- 1) Designate an ADA/Section 504 coordinator
- 2) Adopt a grievance procedure
- 3) Complete a self evaluation of all programs and activities
- 4) Complete a transition plan identifying structural changes necessary to make programs accessible
- 5) Notify beneficiaries and employees of non-discrimination on the basis of disability
- 6) Retain files on all ADA/Section 504 related activities

Anderson County has completed or is in the process of completing each of these requirements.

PROCESS

An ADA/Section 504 coordinator was appointed by the County Administrator and County Council. Departmental coordinators were named by the ADA/504 coordinator and were responsible for listing the programs and services of their respective departments.

Representatives of the Upper Savannah Council of Governments assisted Anderson County in the gathering of information. Training tools and guidance for the project were provided by Woolpert and Associates of Charlotte, NC. Each department was surveyed individually to list programs and possible barriers to those programs. After this information was gathered, solutions to all listed barriers were identified. In following with the requirements of ADA/504, physical barriers will be dealt with in great detail as part of the Transition Plan and will not be covered in the Self Evaluation.

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The title of this final work is the Anderson County Self Evaluation Plan. This plan forms the basis for evaluating and eventually removing barriers to County programs. Used in conjunction with the Transition Plan, this work should serve as a guide for the removal of all barriers to County services.

The categories of the Self Evaluation are as follows:

- 1) Program - Description of Program
- 2) Barrier - Identified barrier
- 3) Solution - How to overcome the barrier
- 4) Date Removed - To monitor progress

FINDINGS

Through completion of the Self Evaluation Plan, many common barriers to program participation were identified. Solutions were recommended to remove these barriers.

COMMON BARRIERS AND SOLUTIONS

- 1) Communication with hearing and/or speech impaired
 - A. Provide auxiliary services upon request
 - B. Provide services in a sensitive manner
- 2) Communication with the visually impaired
 - A. Provide alternate formats upon request, such as audio tapes, large print, etc.
 - B. Provide adequate signage for interpretation of accessible routes
- 3) Communication with the cognitively impaired
 - A. Provide sensitivity training for staff
 - B. Provide assistance upon request
- 4) Access to information locations for those having mobility impairments
 - A. Move program to accessible location
 - B. Provide staff assistance upon request

CONCLUSIONS

The purpose of this plan is to help the County comply with ADA/504 standards. This plan should be considered a living document; with each new program, service, or solution to be added as they become apparent. Also, the County will work to continue the process of evaluation with individuals who may have a disability and are willing to contribute their needs, concerns, and personal experiences.

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DEFINITION OF SELECTED TERMS

Alternative Format - material provided to the public in a variety of formats; such as having large print agendas or agendas on audio tape available upon request.


Auxiliary Services - a term used in conjunction with "alternative format," but may also extend to programs that may require some staff assistance.

Multi-media advertising - Advertising in more than one media outlet; such as advertising by newspaper and radio for a public meeting. This will be directly affected by the number of media outlets in the area.

Sensitivity training - creating staff awareness of the needs of those having a disability and staff understanding of local policies to those having a disability.

DEPARTMENT: ADMINISTRATOR

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Adoption of grievance policy for investigation and mediation of alleged discrimination. Interact with County Council to achieve what is best for the residents of Anderson County.	Persons with physical impairments may not be able to access physical locations where information is presented	Ensure program access through staff assistance and/or building modification Move program to alternate site, accept complaints in alternate formats.	June-08	Joey Preston
	Communication with those having a speech impairment	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing and visually impaired.	Staff sensitivity training	December-08	



DEPARTMENT: ADMINISTRATOR

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Adoption of grievance policy for investigation and mediation of alleged discrimination	Persons with physical impairments may not be able to access physical locations where information is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site, accept complaints in alternate formats.		ADA Coordinator
	Communication with those having a speech impairment	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

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DEPARTMENT: AIRPORT

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Provide a self sufficient facility to serve the aviation needs of Anderson County. Maintain runways and taxiways, airfield turf maintenance, aviation fuel services, maintenance and repair services for air-planes. Provide aircraft storage and aviation office facilities (catering, air freight handling and concierge service for pilots and passengers.)	Persons with physical impairments may not be able to access physical location of office and records for people having mobility impairments.	Ensure access through staff assistance, offer information by mail.	June-08	John Ferguson
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing and visually impaired.	Staff sensitivity training	December-08	

DEPARTMENT: AIRPORT

PROGRAM

Provide a self sufficient facility to serve the aviation needs of Anderson County. Maintain runways and taxiways, airfield turf maintenance, aviation fuel services, maintenance and repair services for air-planes. Provide aircraft storage and aviation office facilities (catering, air freight handling and concierge service for pilots and passengers.)

BARRIER

Persons with physical impairments may not be able to access physical locations where program is presented or information is available

Communication with those having a speech impairment by phone or in person

Communication with the hearing impaired by phone or in person

Communication with the visually impaired

Communication with cognitively or mentally impaired

SOLUTION

Ensure program access through staff assistance, offer information by mail, or move program to alternate location

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

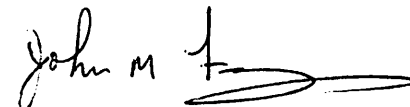
Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff

Staff sensitivity training

DATE OF REMOVAL

RESPONSIBLE PARTY

ADA
Coordinator



DEPARTMENT: ANIAMAL SHELTER

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Maintain a clean, healthy, safe and stress free environment for stray and unwanted animals. Promote adoption of desirable animals and dispose of undesirable animals.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail.	June-08	Greg Smith
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing and visually impaired.	Staff sensitivity training	December-08	

DEPARTMENT: ANIMAL SHELTER**PROGRAM**

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BARRIER

Persons with physical impairments may not be able to access physical locations where program is presented or information is available

Communication with those having a speech impairment by phone or in person

Communication with the hearing impaired by phone or in person

Communication with the visually impaired

Communication with cognitively or mentally impaired

SOLUTION

Ensure program access through staff assistance, offer information by mail, or move program to alternate location

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff

Staff sensitivity training

DATE OF REMOVAL**RESPONSIBLE PARTY**

ADA
Coordinator

DEPARTMENT: ASEC

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Administers and provides recreation opportunities to all area residents, including but not limited to tennis, soccer, football, baseball, and basketball. Programs are through contracted services for all citizens, including those who may have a disability.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location	June-08	Charles Wyatt
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech , hearing and visually impaired.	Staff sensitivity training	December-08	

DEPARTMENT: ASSESSOR

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
To accurately identify, assess, and classify all taxable real property. Maintain accurate mapping data and data entry. Identify, classify and assess real property and digital mapping of all parcels.	Persons with physical impairments may not be able to access or able to complete forms for permitting or have access to records.	Assistance will be provided and ensure physical access to locations where permits can be obtained. Mail applications, forms, and/or copies of information to interested individuals. Move program to accessible site upon request.	June-08	Mike Freeman
	Persons with speech difficulty may not be able to communicate (ask questions) regarding issuance of permits or records.	Provide auxiliary services upon request, provide assistance, provide access to alternative communication devices.	June-08	
	Persons with hearing impairments may not be able to communicate regarding permits or records by phone or in person.	Provide auxiliary services upon request, provide assistance.	June-08	
	Persons with visual impairments will not be able to see or read written information such as permits or records and written information presented during meetings.	Provide written information, forms, and alternative formats, such as audio tape, upon request.	June-08	
	Persons with cognitive impairments may not be able to understand information and communication related to permits and/or records.	Provide sensitivity training to staff.	December-08	

DEPARTMENT: ASSESSOR

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Providing and issuance of building and mobile home permits, access to property records, storage of tax maps.	<p>Persons with physical impairments may not be able to access or able to complete forms for permitting or have access to records.</p> <p>Persons with speech difficulty may not be able to communicate (ask questions) regarding issuance of permits or records.</p> <p>Persons with hearing impairments may not be able to communicate regarding permits or records by phone or in person.</p> <p>Persons with visual impairments will not be able to see or read written information such as permits or records and written information presented during meetings.</p> <p>Persons with cognitive impairments may not be able to understand information and communication related to permits and/or records.</p>	<p>Assistance will be provided and sensitivity training for staff. Ensure physical access to locations where permits can be obtained (see Transition Plan). Mail applications, forms, and/or copies of information to interested individuals. Move program to accessible site upon request.</p> <p>Provide auxiliary services upon request, provide assistance, provide sensitivity training to staff, provide access to alternative communication devices.</p> <p>Provide auxiliary services upon request, provide assistance, staff sensitivity training.</p> <p>Provide written information, forms, and alternative formats, such as audio tape, upon request.</p> <p>Provide sensitivity training to staff.</p>		<p><i>J. M. Freena</i> ASSESSOR</p>

DEPARTMENT: AUDITOR

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
The auditor is an elected position which deals with tax notices, assessment of car values, taxes on cars, Homestead Exemptions process and forms, among other duties.	Communication with those having sight impairments.	Make alternate formats available, provide staff assistance.	June-08	Jacky Hunter
	Communication with those having speech or hearing impairments.	Make auxiliary aids and services available upon request. Provide staff assistance.	June-08	
	Communication with cognitive or mentally impaired, speech, hearing and visually impaired.	Sensitivity training for staff.	December-08	
	Access to physical location of office and records for people having mobility impairments.	Ensure physical access to program through staff training and awareness. Encourage use of mail to pay taxes, move service to accessible site upon request.	June-08	

DEPARTMENT: AUDITOR

PROGRAM

The auditor is an elected position which deals with tax notices, assessment of car values, taxes on cars, Homestead Exemptions process and forms, among other duties.

BARRIER

Communication with those having sight impairments.

Communication with those having speech or hearing impairments.

Communication with cognitive or mentally impaired.

Access to physical location of office and records for people having mobility impairments.

SOLUTION

Make alternate formats available, provide staff assistance, sensitivity training.

Make auxiliary aids and services available upon request. Provide staff assistance, sensitivity training to staff.

Sensitivity training for staff.

Ensure physical access to program through staff training and awareness. Encourage use of mail to pay taxes, move service to accessible site upon request.

DATE OF REMOVAL

RESPONSIBLE PARTY

Jacky Hunter

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DEPARTMENT: BUILDING AND CODES

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Provides services such as inspecting new construction to insure that it meets accepted building codes, assessing existing structures to determine what needs to be done to bring them up to code. Issuance of permits, perform inspections, and plan reviews.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location	June-08	Barry Holcombe
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing, and visually impaired	Staff sensitivity training	December-08	

DEPARTMENT: BUILDING AND CODES

PROGRAM

Provides services such as inspecting new construction to insure that it meets accepted building codes, assessing existing structures to determine what needs to be done to bring them up to code.

BARRIER

Persons with physical impairments may not be able to access physical locations where program is presented or information is available

Communication with those having a speech impairment by phone or in person

Communication with the hearing impaired by phone or in person

Communication with the visually impaired

Communication with cognitively or mentally impaired

SOLUTION

Ensure program access through staff assistance, offer information by mail, or move program to alternate location

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff

Staff sensitivity training

DATE OF REMOVAL

RESPONSIBLE PARTY

Barry E. Egan
6-24-08

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DEPARTMENT: CHIEF MAGISTRATE

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Judicial officer for the area, dealing with cases that require a magistrate's decision or cases before they go to higher court, supervises a staff of magistrates.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location	June-08	Nancy Devine
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing and visually impaired.	Staff sensitivity training	December-08	

DEPARTMENT: CHIEF MAGISTRATE

PROGRAM

Judicial officer for the area, dealing with cases that require a magistrate's decision or cases before they go to higher court

BARRIER

Persons with physical impairments may not be able to access physical locations where program is presented or information is available

SOLUTION

Ensure program access through staff assistance, offer information by mail, or move program to alternate location

DATE OF REMOVAL

RESPONSIBLE PARTY



Communication with those having a speech impairment by phone or in person

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Communication with the hearing impaired by phone or in person

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Communication with the visually impaired

Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff

Communication with cognitively or mentally impaired

Staff sensitivity training

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DEPARTMENT: CLERK TO COUNCIL

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
<p>Providing information and communication to the general public in the form of written materials and audible communication by telephone or in person. This information is usually related to codes and ordinances, resolutions, licensing, permits, minutes/agendas, meetings, commission and board appointments. Council information, paving and recreational request.</p>	<p>Persons with mobility impairments may not be able to access physical locations where information is being presented or is available.</p>	<p>Ensure physical access to all public information and/or meetings. Provide program at alternate site.</p>	June-08	Linda Eddleman
	<p>Access to programs and information may be limited for those with visual impairments.</p>	<p>Provide written material in alternative format upon request, display appropriate signage, provide staff assistance and use multi-media advertising.</p>	June-08	
	<p>Persons with hearing impairments may not be able to communicate by phone or in person.</p>	<p>Auxiliary services should be made available upon request, including providing written materials.</p>	June-08	
	<p>Persons with speech impairments may not be able to communicate by phone or in person.</p>	<p>Provide auxiliary services upon request, provide assistance.</p>	June-08	
	<p>Persons with cognitive or mental impairments may not be able to communicate by phone or in person or understand information and communication presented at Council meetings.</p>	<p>Sensitivity training for staff.</p>	December-08	

DEPARTMENT: CLERK TO COUNCIL

PROGRAM

Providing information and communication to the general public in the form of written materials and audible communication by telephone or in person. This information is usually related to codes and ordinances, resolutions, licensing, permits, minutes/agendas, meetings, commission and board appointments. Council information, paving and recreational request.

BARRIER

Persons with mobility impairments may not be able to access physical locations where information is being presented or is available.

Access to programs and information may be limited for those with visual impairments.

Persons with hearing impairments may not be able to communicate by phone or in person.

Persons with speech impairments may not be able to communicate by phone or in person.

Persons with cognitive or mental impairments may not be able to communicate by phone or in person or understand information and communication presented at Council meetings.

SOLUTION

Ensure physical access to all public information and/or meetings. Provide program at alternate site.

Provide written material in alternative format upon request, display appropriate signage, provide staff assistance and staff sensitivity training. Use multi-media advertising.

Auxiliary services should be made available upon request, including providing written materials.

Provide auxiliary services upon request, provide assistance, provide sensitivity training.

Sensitivity training for staff.

DATE OF REMOVAL

Linda N. Eddleman ADA
Coordinator
6/24/08

RESPONSIBLE PARTY

DEPARTMENT: CLERK OF COURT

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Jury Selection, court proceedings, assurity bonds, provide public defenders, provide powers of attorney, lis pendens, and court records	Access to courtroom, jury chambers for the physically challenged.	A physical solution to courtroom access must be made.	June-08	Cathy Phillips
	Access for those with visual impairments to courtroom and jury chambers, court proceedings.	Provide written material in alternative formats, provide appropriate signage, staff assistance. Use Multi-media advertising.	June-08	
	Access to court proceedings for those with hearing impairments.	Provide amplification or other auxiliary services as requested.	June-08	
	Access to court proceedings for those with speech impairments.	Provide written materials or other auxiliary services as needed or requested.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing and visually impaired.	Staff sensitivity training	December-08	

DEPARTMENT: CLERK OF COURT

PROGRAM

Jury Selection, court proceedings, assurity bonds, provide public defenders, provide powers of attorney, lis pendens, and court records

BARRIER

Access to courtroom, jury chambers for the physically challenged.

Access for those with visual impairments to courtroom and jury chambers, court proceedings.

Access to court proceedings for those with hearing impairments.

Access to court proceedings for those with speech impairments.

SOLUTION

A physical solution to courtroom access must be made (see Transition Plan)

Provide written material in alternative formats, provide appropriate signage, staff assistance. Use Multi-media advertising.

Provide amplification or other auxiliary services as requested.

Provide written materials or other auxiliary services as needed or requested.

DATE OF REMOVAL

RESPONSIBLE PARTY

Cathryn M. Phillips
Clerk of Court
06/20/08

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DEPARTMENT: COMMUNITY RELATIONS

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Link residents and visitors with information about recreation, social and community service opportunities.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location	June-08	Michelle Strange
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing and visually impaired.	Staff sensitivity training	December-08	

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DEPARTMENT: COMMUNITY RELATIONS

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Link residents and visitors with information about recreation, social and community service opportunities.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location		ADA Coordinator
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

DEPARTMENT: CORONER

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Administers and provides services related to the investigation of causes of death. Acts as the official county spokesman in such cases and in related police or legal matters. Collects evidence for storage and stores unidentified bodies until they are claimed for burial.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location	June-08	Greg Shore
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
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DEPARTMENT: CORONER

PROGRAM

Administers and provides services related to the investigation of causes of death. Acts as the official county spokesman in such cases and in related police or legal matters. Collects evidence for storage and stores unidentified bodies until they are claimed for burial.

BARRIER

Persons with physical impairments may not be able to access physical locations where program is presented or information is available

Communication with those having a speech impairment by phone or in person

Communication with the hearing impaired by phone or in person

Communication with the visually impaired

Communication with cognitively or mentally impaired

SOLUTION

Ensure program access through staff assistance, offer information by mail, or move program to alternate location

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff

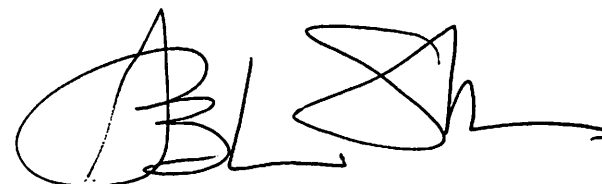
Staff sensitivity training

DATE OF REMOVAL

RESPONSIBLE PARTY

ADA
Coordinator

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A large, stylized handwritten signature in black ink, appearing to be 'BLZ' followed by a long horizontal stroke.

DEPARTMENT: DETENTION CENTER/ANNEX

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Provides a safe and secure environment for pretrial detainees, provide basic needs (food, clothing, shelter, medical care), secure their appearance at trial and judicial proceedings. Supervision of day to day inmate activities (feeding, cleaning, and visitations). Supervised inmate work force provides cleaning, laundry and maintenance within the facility. Administration offices for drug lab and other Sheriff personnel.	Persons with physical impairments may not be able to access physical locations where information is presented	Ensure program access through staff assistance and/or building modification.	June-08	David Crenshaw
	Communication with those having a speech impairment	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing and visually impaired.	Staff sensitivity training.	December-08	

DEPARTMENT: DETENTION CENTER

PROGRAM

Provides a safe and secure environment for pretrial detainees, provide basic needs (food, clothing, shelter, medical care), secure their appearance at trial and judicial proceedings. Supervision of day to day inmate activities (feeding, cleaning, and visitations). Supervised inmate work force provides cleaning, laundry and maintenance within the facility.

BARRIER

Persons with physical impairments may not be able to access physical locations where information is presented

Communication with those having a speech impairment

Communication with the hearing impaired

Communication with the visually impaired

Communication with cognitively or mentally impaired

SOLUTION

Ensure program access through staff assistance and/or building modification (see Transition Plan)

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

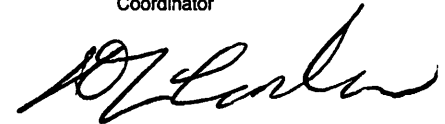
Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff

Staff sensitivity training

DATE OF REMOVAL

RESPONSIBLE PARTY

ADA
Coordinator



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DEPARTMENT: ECONOMIC DEVELOPMENT

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Recruit, create, and support new industries and commercial opportunities, assist communities with economic development planning, support services to local small business efforts and incubators, retain existing industry.	Persons with physical impairments may not be able to access physical locations where information is presented	Ensure program access through staff assistance and/or building modification. Move program to alternate site.	June-08	Heather Jones
	Communication with those having a speech impairment	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing and visually impaired.	Staff sensitivity training	December-08	

DEPARTMENT: ECONOMIC DEVELOPMENT

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Recruit, create, and support new industries and commercial opportunities, assist communities with economic development planning, support services to local small business efforts and incubators.	Persons with physical impairments may not be able to access physical locations where information is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site		ADA Coordinator
	Communication with those having a speech impairment	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		


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Shatree A. Jones
June 26, 08

DEPARTMENT: EMERGENCY/PUBLIC SAFETY DIRECTOR

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Ensure the safety and well being of residents and visitors, manage Enforcement, Emergency Medical Services, Emergency Services, and Communication. Planning for orderly responses to disasters either natural or manmade	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location	June-08	Taylor Jones
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing and visually impaired.	Staff sensitivity training	December-08	

DEPARTMENT: Emergency/Public Safety Director

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Ensure the safety and well being of residents and visitors, manage Enforcement, Emergency Medical Services, Emergency Services, and Communication. Planning for orderly responses to disasters either natural or manmade	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location		
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

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DEPARTMENT: ENVIRONMENTAL SERVICES

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Maintain and upgrade existing sewer lines and pump stations, collect and transport all wastewater, handle water quality issues. Issue sewer permits, deposits and septage tickets. Maintain repairs of service lines, valves, fire hydrants and meters. Provide solid waste and recycling centers. Protect water quality and advise of potential flooding issues.	Persons with physical impairments may not be able to complete forms for permits.	Assistance will be provided to ensure physical access to locations where permits can be obtained. Mail applications, forms and/or copies of information to interested individuals.	June-08	Greg Smith
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing and visually impairment.	Staff sensitivity training	December-08	

DEPARTMENT: ENVIRONMENTAL SERVICES

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Maintain and upgrade existing sewer lines and pump stations, collect and transport all wastewater, handle water quality issues. Issue sewer permits, deposits and septage tickets. Maintain repairs of service lines, valves, fire hydrants and meters. Provide solid waste and recycling centers. Protect water quality and advise of potential flooding issues.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location		ADA Coordinator
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

DDA

DEPARTMENT: FAMILY COURT

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Deals with court cases involving adoption, divorce, domestic dispute, child support payments, holds meetings to convert cases to DSS control	Persons with physical impairments may not be able to access physical locations where information is presented	Ensure program access through staff assistance and/or building modification. Move program to alternate site upon request	June-08	Nancy Rentz
	Communication with those having a speech impairment	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing visually impaired.	Staff sensitivity training	December-08	

DEPARTMENT: FAMILY COURT

PROGRAM

Deals with court cases involving adoption, divorce, domestic dispute, child support payments, holds meetings to convert cases to DSS control

BARRIER

Persons with physical impairments may not be able to access physical locations where information is presented

Communication with those having a speech impairment

Communication with the hearing impaired

Communication with the visually impaired

Communication with cognitively or mentally impaired

SOLUTION

Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff

Staff sensitivity training

DATE OF REMOVAL

RESPONSIBLE PARTY

ADA
Coordinator



DEPARTMENT: FARMER'S MARKET

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Provide an attractive venue for Anderson County growers, farming families, and local, small-scale commercial agricultural businesses to sell fresh, locally grown produce to County residents. Provide location for private and public outdoor cultural events.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location	June-08	Michelle Strange
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing and visually impaired.	Staff sensitivity training	December-08	

OK - M. H. Strange

DEPARTMENT: FARMER'S MARKET

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Provide an attractive venue for Anderson County growers, farming families, and local, small-scale commercial agricultural businesses to sell fresh, locally grown produce to County residents. Provide location for private and public outdoor cultural events.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location		ADA Coordinator
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

DEPARTMENT: FINANCE

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Provide technical research, support, and analyses on a variety of financial and non financial managerial issues. Forecast property tax revenue, perform long term financial planning, perform internal reviews, Maintain accounting and reporting systems, report financial operations, financial position and liquidity, project revenue and expenditures for long and short range planning, maintain fixed assets, inventories and other resources, managing and planning debt issues, mointor all grant activity, process payroll	Persons with physical impairments may not be able to access physical locations where program is presented	Ensure program access through staff assistance and/or building modification. Move program to alternate site upon request.	June-08	Rita Davis
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing and visually impaired.	Staff sensitivity training	December-08	

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DEPARTMENT: FINANCE

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Provide technical research, support, and analyses on a variety of financial and non financial managerial issues. Forecast property tax revenue, perform long term financial planning, perform internal reviews, Maintain accounting and reporting systems, report financial operations, financial position and liquidity, project revenue and expenditures for long and short range planning, maintain fixed assets, inventories and other resources, managing and planning debt issues, mointonr all grant activity, process payroll	Persons with physical impairments may not be able to access physical locations where program is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request		
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

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DEPARTMENT: JUDGE OF PROBATE

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Storing and recording information related to probate court; such as wills, estates, marriage records, performing weddings, holding hearings to open estates. Except for records research, most work here is done on an appointment only basis or through the mail. To assist incapacitated persons, mentally ill and mentally retarded. Establishes a mental health court.	Persons with physical impairments may not be able to access physical locations where program is presented	Ensure program access through staff assistance and/or building modification. Move program to alternate site upon request	June-08	Judge Martha Newton
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing and visually impaired.	Staff sensitivity training	December-08	

DEPARTMENT: JUDGE OF PROBATE

PROGRAM

Storing and recording information related to probate court; such as wills, estates, marriage records, performing weddings, holding hearings to open estates. Except for records research, most work here is done on an appointment only basis or through the mail

BARRIER

Persons with physical impairments may not be able to access physical locations where program is presented

Communication with those having a speech impairment by phone or in person

Communication with the hearing impaired by phone or in person

Communication with the visually impaired

Communication with cognitively or mentally impaired

SOLUTION

Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff

Staff sensitivity training

DATE OF REMOVAL

RESPONSIBLE PARTY

Martha D. Newton

DEPARTMENT: LEGISLATIVE DELEGATION

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Serve the citizens of Anderson County by acting as a liason between the Legislators and the General Public, process and distribute Notary Public applications. Resolve constituent problems and request, schedule public meetings, keep media informed to the time and content of public meetings, coordinate trips to Columbia for agencies and other groups.	Access for persons with mobility impairments	Ensure physical access to meetings, if meeting is held on non-town owned property: visit, inspect, and ensure accessibility. Provide program at alternate site.	June-08	Linda Gilliland
	Communication with those having speech impairments	Auxiliary services upon request provide assistance.	June-08	
	Communication with those having hearing impairments	Provide auxiliary aids and services upon request, provide assistance to Legislative members, provide written agendas and information.	June-08	
	Communication with those having visual impairments (related to visual or written presentations given during meetings)	Provide audible descriptions of information, provide written information in alternative format, use multi-media advertising.	June-08	
	Persons with cognitive or mental impairments may not be able to understand information and communication presented at Council meetings	Sensitivity training for staff and Delegation	December-08	

DEPARTMENT: LEGISLATIVE DELEGATION

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
<p>Serve the citizens of Anderson County by acting as a liason between the Legislators and the General Public, process and distribute Notary Public applications. Resolve constituent problems and request, schedule public meetings, keep media informed to the time and content of public meetings, coordinate trips to Columbia for agencies and other groups.</p>	Access for persons with mobility impairments	<p>Ensure physical access to meetings if meeting is held on non-town owned property: visit, inspect, and ensure accessibility. Provide program at alternate site.</p>		<p>ADA Coordinator</p>
	Communication with those having speech impairments	<p>Auxiliary services upon request provide assistance, sensitivity training for staff.</p>		
	Communication with those having hearing impairments	<p>Provide auxiliary aids and services upon request, provide assistance, provide sensitivity, sensitivity training to staff and Legislative members, provide written agendas and information.</p>		
	Communication with those having visual impairments (related to visual or written presentations given during meetings)	<p>Provide audible descriptions of information, provide written information in alternative format, staff and Delegation sensitivity training. Use multi-media advertising.</p>		
	Persons with cognitive or mental impairments may not be able to understand information and communication presented at Council meetings	<p>Sensitivity training for staff and Delegation</p>		

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Linda S. Hillland
June 20, 2008

DEPARTMENT: LIBRARY

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Provides reading material, resource information, and reading/study areas for county citizens.	Persons with physical impairments may not be able to access physical locations where program is presented	Ensure program access through staff assistance and/or building modification. Move program to alternate site upon request	June-08	Faith Line
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, continue work with State Library for the Blind.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing and visually impaired.	Staff sensitivity training	June-08	

DEPARTMENT: LIBRARY

PROGRAM

Provides reading material, resource information, and reading/study areas for county citizens.

BARRIER

Persons with physical impairments may not be able to access physical locations where program is presented

Communication with those having a speech impairment by phone or in person

Communication with the hearing impaired by phone or in person

Communication with the visually impaired

Communication with cognitively or mentally impaired

SOLUTION

Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff, continue work with State Library for the Blind.

Staff sensitivity training

DATE OF REMOVAL

Faith Oline
6-24-08

RESPONSIBLE PARTY

ADA
Coordinator

DEPARTMENT: LIBRARY

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Bookmobile service	Access to bookmobile for persons with mobility impairments	Staff assistance through book retrieval (by request)	June-08	Faith Line
	Communication with those having visual impairments	Provide alternative format materials on every bookmobile (audio tapes, large print)	June-08	
	Communication with hearing impaired, speech impaired, or cognitively impaired	Staff assistance, provide notebooks for written communication, sensitivity training for staff	June-08	

DEPARTMENT: LIBRARY

PROGRAM

Bookmobile service

BARRIER

Access to bookmobile for
persons with mobility
impairments

Communication with those
having visual impairments

Communication with hearing
impaired, speech impaired, or
cognitively impaired

SOLUTION

Staff assistance through book
retrieval (by request)

Provide alternative format
materials on every bookmobile
(audio tapes, large print)

Staff assistance, provide
notebooks for written
communication, sensitivity
training for staff

DATE OF REMOVAL

Faith A. Seru
6-24-08

RESPONSIBLE PARTY

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DEPARTMENT: MASTER-IN-EQUITY

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Act as adjudicating official in cases where there was no jury trial or on cases remanded by circuit judges on matters such as: partitions foreclosures boundary line disputes advertise sale and conduct auction of seized property	Communication with the sight impaired	Make alternate formats available, advertise in multi-media outlets, provide oral description of auction materials upon request	June-08	Judge Ellis B. Drew
	Communication with speech and hearing impaired	Make auxiliary aids and services available upon request	June-08	
	Communication with cognitive or mentally impaired, speech, hearing, and visually impaired.	Sensitivity training	December-08	
	Access to physical location of sales and/or auction	Continue to hold auctions from front steps of Court House, rain or shine, as they are now. Move other services to alternate sites as needed.	June-08	

DEPARTMENT: MASTER-IN-EQUITY

PROGRAM

Act as adjudicating official
in cases where there was no
jury trial or on cases
remanded by circuit judges
on matters such as:
partitions
foreclosures
boundary line disputes
advertise sale and conduct
auction of seized property

BARRIER

Communication with the
sight impaired

Communication with speech and
hearing impaired

Communication with cognitive
or mentally impaired

Access to physical location
of sales and/or auction

SOLUTION

Make alternate formats
available, advertise in
multi-media outlets, provide
oral description of auction
materials upon request

Make auxiliary aids and
services available upon
request

Sensitivity training

Continue to hold auctions
from front steps of Court
House, rain or shine, as
they are now. Move other
services to alternate sites
as needed.

DATE OF REMOVAL

6-20-08

RESPONSIBLE PARTY

Ch. M. King
Master In Equity

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DEPARTMENT: MUSEUM

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Collects, preserves, and interprets artifacts that document the history of Anderson County.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location	June-08	Michelle Strange
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing and visually impaired.	Staff sensitivity training	December-08	

OK - M. H. Stange

DEPARTMENT: MUSEUM

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Collects, preserves, and interprets artifacts that document the history of Anderson County.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location		ADA Coordinator
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

DEPARTMENT: PERSONNEL

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Personnel, employment applications, employee benefits, orientation and employee handbook, workers compensation. Coordinates safety and job related training.	Persons with mobility impairments may not be able to access location of information	Ensure physical access through staff assistance and/or building modification. Provide program at alternate site upon request.	June-08	Phyllis McAlister
	Communication with those having speech impairments	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with those having hearing impairments.	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with those having visual impairments.	Provide written material in alternate format upon request, use multi-media advertising.	June-08	
	Communication with persons having cognitive or mental impairments, speech, hearing and visually impaired.	Sensitivity training for staff.	December-08	

DEPARTMENT: PERSONNEL

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Personnel, employment applications, employee benefits, handbook, workers compensation	Persons with mobility impairments may not be able to access location of information	Ensure physical access through staff assistance and/or building modification (see Transition Plan). Provide program at alternate site upon request.		ADA Coordinator
	Communication with those having speech impairments	Provide auxiliary services upon request, provide assistance, sensitivity training for staff.		
	Communication with those having hearing impairments.	Provide auxiliary services upon request, provide assistance, sensitivity training for staff.		
	Communication with those having visual impairments.	Provide written material in alternate format upon request, use multi-media advertising.		
	Communication with persons having cognitive or mental impairments.	Sensitivity training for staff.		

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Phyllis B. Hunt

DEPARTMENT: PLANNING

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Provides the area with a program for planned and orderly growth. Creates maps for land use, zoning, etc. Attends planning commission meetings. Serve as clearinghouse for information on the area as a whole.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location	June-08	Jeff Ricketson
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired speech, hearing and visually impaired.	Staff sensitivity training	December-08	

DEPARTMENT: PLANNING

PROGRAM

Provides the area with a program for planned and orderly growth. Creates maps for land use, zoning, etc. Attends planning commission meetings. Serve as clearinghouse for information on the area as a whole.

BARRIER

Persons with physical impairments may not be able to access physical locations where program is presented or information is available

Communication with those having a speech impairment by phone or in person

Communication with the hearing impaired by phone or in person

Communication with the visually impaired

Communication with cognitively or mentally impaired

SOLUTION

Ensure program access through staff assistance, offer information by mail, or move program to alternate location

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Provide auxiliary services upon request, provide assistance, sensitivity training for staff


Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff

Staff sensitivity training

DATE OF REMOVAL

RESPONSIBLE PARTY

ADA
Coordinator



DEPARTMENT: PURCHASING

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Advertise and notify the general public of meetings, public hearings, requests for proposals, bid openings CDBG activity.	Persons who are visually impaired may not receive information from a written advertisement	Provide advertisements in multi-media outlets, such as written (newspaper), audible (radio), television, or telephone based. Move programs to alternate sites upon request. Provide staff assistance upon request.	June-08	Robert Carroll
	Communication with cognitively or mentally impaired, speech, hearing and visually impaired.	Staff sensitivity training	December-08	

DEPARTMENT: PURCHASING

PROGRAM

Advertise and notify the general public of meetings, public hearings, requests for proposals, bid openings CDBG activity

BARRIER

Persons who are visually impaired may not receive information from a written advertisement

SOLUTION

Provide advertisements in multi-media outlets, such as written (newspaper), audible (radio), television, or telephone based. Move programs to alternate sites upon request. Provide staff assistance upon request.

DATE OF REMOVAL

RESPONSIBLE PARTY

ADA
Coordinator

Robert E. Carroll
6/20/08

||:

DEPARTMENT: REGISTER OF DEEDS

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Providing information and communication in the form of written materials and audible communication of information by telephone or in person: This information is usually related to the Register of Mesne Conveyance, deeds, mortgages, liens	Persons with mobility impairments may not be able to access physical locations where information is being presented or is available.	Ensure physical access to information based on staff assistance and/or building modification. Encourage requests for information by mail or phone.	June-08	Shirley McElhannon
	Persons having visual impairments may not be able to access locations of programs or services.	Provide written information in alternate format upon request. Provide appropriate signage, staff assistance.	June-08	
	Persons with hearing impairments may not be able to communicate by phone or in person.	Provide auxiliary services upon request, provide assistance, provide access to alternative communication device.	June-08	
	Persons with speech impairments may not be able to communicate by phone or in person.	Provide auxiliary services upon request, provide assistance, provide access to alternative communication device.	June-08	
	Persons with cognitive or mental impairments may not be able to communicate by phone or in person.	Provide sensitivity training to staff.	December-08	

DEPARTMENT: REGISTER OF DEEDS

PROGRAM

Providing information and communication in the form of written materials and audible communication of information by telephone or in person: This information is usually related to the Register of Mesne Conveyance, deeds, mortgages, liens

BARRIER

Persons with mobility impairments may not be able to access physical locations where information is being presented or is available.

Persons having visual impairments may not be able to access locations of programs or services.

Persons with hearing impairments may not be able to communicate by phone or in person.

Persons with speech impairments may not be able to communicate by phone or in person.

Persons with cognitive or mental impairments may not be able to communicate by phone or in person.

SOLUTION

Ensure physical access to information based on staff assistance and/or building modification (see Transition Plan). Encourage requests for information by mail or phone.

Provide written information in alternate format upon request. Provide appropriate signage, staff assistance, and sensitivity training for staff.

Provide auxiliary services upon request, provide assistance, sensitivity training to staff, provide access to alternative communication device.

Provide auxiliary services upon request, provide assistance, sensitivity training to staff, provide access to alternative communication device.

Provide sensitivity training to staff.

DATE OF REMOVAL

June 20, 2008

RESPONSIBLE PARTY

Shirley McElhonor

DEPARTMENT: SENIOR CITIZEN PROGRAMS

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Provide activities and events for residents 55 and older to remain active and involved in the community.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location	June-08	Michelle Strange
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing and visually impaired.	Staff sensitivity training	December-08	

OK - MHS, Inc

DEPARTMENT: SENIOR CITIZEN PROGRAMS

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Provide activities and events for residents 55 and older to remain active and involved in the community.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location		ADA Coordinator
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

DEPARTMENT: SHERIFF/LEC FORENSICS

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Providing information and communication in the form of written materials and audible communication of information by telephone or in person. This information is usually related to criminal inquiries, crime reports, other duties as related to the protection of the citizens, forensics evidence and enforcement of laws.	Persons with physical impairments may not be able to access physical locations where program is presented (school, church, etc.)	Ensure program access through staff assistance and/or building modification. Move program to alternate site upon request.	June-08	David Crenshaw
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing and visually impaired.	Staff sensitivity training	December-08	

DEPARTMENT: SHERIFF

PROGRAM

Providing information and communication in the form of written materials and audible communication of information by telephone or in person. This information is usually related to criminal inquiries, crime reports, other duties as related to the protection of the citizens and enforcement of laws

BARRIER

Persons with physical impairments may not be able to access physical locations where program is presented (school, church, etc.)

Communication with those having a speech impairment by phone or in person

Communication with the hearing impaired by phone or in person

Communication with the visually impaired

Communication with cognitively or mentally impaired

SOLUTION

Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff

Staff sensitivity training

DATE OF REMOVAL

RESPONSIBLE PARTY

ADA
Coordinator



DEPARTMENT: TRANSPORTATION DIVISION

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Assessing traffic patterns to determine location of traffic signals, other duties as needed to protect the safety of the citizens. Also road repair.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location	June-08	Holt Hopkins
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing, and visually impaired.	Staff sensitivity training	December-08	

DEPARTMENT: TRANSPORTATION DIVISION

PROGRAM

Provides services to county owned vehicles and to residents needs. Includes road repair and auto repair for vehicles. Assessing traffic patterns to determine location of traffic signals, other duties as needed to protect the safety of the citizens.

BARRIER

Persons with physical impairments may not be able to access physical locations where program is presented or information is available

Communication with those having a speech impairment by phone or in person

Communication with the hearing impaired by phone or in person

Communication with the visually impaired

Communication with cognitively or mentally impaired

SOLUTION

Ensure program access through staff assistance, offer information by mail, or move program to alternate location

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff

Staff sensitivity training

DATE OF REMOVAL

RESPONSIBLE PARTY

ADA Coordinator

1:

Stott Hoyle
6/24/06

Post-It® Fax Note		7671	Date	# of pages ▶
To	<i>Rhonda</i>		From	
Co./Dept.			Co.	
Phone #			Phone #	
Fax #			Fax #	

DEPARTMENT: TREASURER

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Collects taxes and delinquent taxes from citizens, mails out notices, answers questions by phone and in person, has some records open to the public. Collection and disbursement of all County revenues. Manage County investments.	Persons with physical impairments may not be able to access physical locations where program is presented	Ensure program access through staff assistance and/or building modification. Move program to alternate site upon request. Use of mail to pay taxes is encouraged of all citizens.	June-08	Jason Phillips
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing and visually impaired.	Staff sensitivity training	December-08	

DEPARTMENT: TREASURER

PROGRAM

Collects taxes from citizens, mails out notices, answers questions by phone and in person, has some records open to the public

BARRIER

Persons with physical impairments may not be able to access physical locations where program is presented

Communication with those having a speech impairment by phone or in person

Communication with the hearing impaired by phone or in person

Communication with the visually impaired

Communication with cognitively or mentally impaired

SOLUTION

Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request. Use of mail to pay taxes is encouraged of all citizens.

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

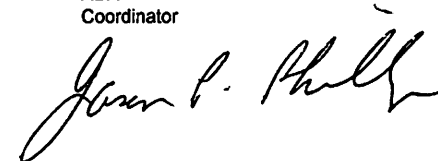
Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff

Staff sensitivity training

DATE OF REMOVAL

RESPONSIBLE PARTY

ADA
Coordinator



DEPARTMENT: TAX COLLECTOR

PROGRAM

Collects delinquent taxes

BARRIER

Persons with physical impairments may not be able to access physical locations where program is presented

Communication with those having a speech impairment by phone or in person

Communication with the hearing impaired by phone or in person

Communication with the visually impaired

Communication with cognitively or mentally impaired

SOLUTION

Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

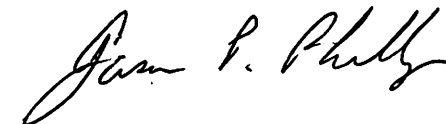
Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff

Staff sensitivity training

DATE OF REMOVAL

RESPONSIBLE PARTY



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DEPARTMENT: VETERANS AFFAIRS

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Provide services to veterans who live in the County and their families needing information concerning job training, benefits, vocational rehabilitation, etc veteran records	Persons with physical impairments may not be able to access physical locations where program is presented	Ensure program access through staff assistance and/or building modification. Move program to alternate site upon request.	June-08	Samuel Lewis
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing and visually impaired.	Staff sensitivity training	December-08	

DEPARTMENT: VETERANS AFFAIRS

PROGRAM

Provide services to veterans who live in the County and their families needing information concerning job training, benefits, vocational rehabilitation, etc veteran records

BARRIER

Persons with physical impairments may not be able to access physical locations where program is presented

Communication with those having a speech impairment by phone or in person

Communication with the hearing impaired by phone or in person

Communication with the visually impaired

Communication with cognitively or mentally impaired

SOLUTION

Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request.

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Provide auxiliary services upon request, provide assistance, sensitivity training for staff

Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff

Staff sensitivity training

DATE OF REMOVAL

RESPONSIBLE PARTY

Samuel D. Lamb
6-24-08

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DEPARTMENT: VOTER REGISTRATION

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Providing information to the general public in the form of written communication and audible communication of information by telephone or in person. This information is usually in the form of voter registration materials, polling locations, dates for elections, and candidate registration.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance and/or building modification. Move program to alternate site upon request.	June-08	Katy Smith
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing and visually impaired.	Staff sensitivity training	June-08	

DEPARTMENT: VOTER REGISTRATION

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Providing information to the general public in the form of written communication and audible communication of information by telephone or in person. This information is usually in the form of voter registration materials, polling locations, dates for elections, and candidate registration.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request.		
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

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Katy Smith 6/20/2008

DEPARTMENT: VOTER REGISTRATION

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Coordinating staffing for polling places during elections	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer absentee ballots by mail or curbside ballots upon request	June-08	Katy Smith
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing and visually impaired.	Staff sensitivity training	June-08	

DEPARTMENT: VOTER REGISTRATION

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Coordinating staffing for polling places during elections	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer absentee ballots by mail or curbside ballots upon request		
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

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Katy Smith

6/20/2008

DEPARTMENT: VOTER REGISTRATION

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Providing voter registration forms and registering candidates	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location.	June-08	Katy Smith
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance.	June-08	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request.	June-08	
	Communication with cognitively or mentally impaired, speech, hearing and visually impaired.	Staff sensitivity training	June-08	

DEPARTMENT: VOTER REGISTRATION

PROGRAM	BARRIER	SOLUTION	DATE OF REMOVAL	RESPONSIBLE PARTY
Providing voter registration forms and registering candidates	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location		
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

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Katy Smith 6/20/2008

DEPARTMENT: ASSESSOR

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Providing and issuance of building and mobile home permits, access to property records, storage of tax maps.	Persons with physical impairments may not be able to access or able to complete forms for permitting or have access to records.	Assistance will be provided and sensitivity training for staff. Ensure physical access to locations where permits can be obtained (see Transition Plan). Mail applications, forms, and/or copies of information to interested individuals. Move program to accessible site upon request.	
	Persons with speech difficulty may not be able to communicate (ask questions) regarding issuance of permits or records.	Provide auxiliary services upon request, provide assistance, provide sensitivity training to staff, provide access to alternative communication devices.	
	Persons with hearing impairments may not be able to communicate regarding permits or records by phone or in person.	Provide auxiliary services upon request, provide assistance, staff sensitivity training.	
	Persons with visual impairments will not be able to see or read written information such as permits or records and written information presented during meetings.	Provide written information, forms, and alternative formats, such as audio tape, upon request.	
	Persons with cognitive impairments may not be able to understand information and communication related to permits and/or records.	Provide sensitivity training to staff.	

DEPARTMENT: AUDITOR

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
The auditor is an elected position which deals with tax notices, assessment of car values, taxes on cars, Homestead Exemptions process and forms, among other duties.	Communication with those having sight impairments.	Make alternate formats available, provide staff assistance, sensitivity training.	
	Communication with those having speech or hearing impairments.	Make auxiliary aids and services available upon request. Provide staff assistance, sensitivity training to staff.	
	Communication with cognitive or mentally impaired.	Sensitivity training for staff.	
	Access to physical location of office and records for people having mobility impairments.	Ensure physical access to program through staff training and awareness. Encourage use of mail to pay taxes, move service to accessible site upon request.	

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DEPARTMENT: CLERK OF COURT

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Providing information and communication in the form of written materials and audible communication of information by telephone or in person: This information is usually related to the Register of Mesne Conveyance, deeds, mortgages, lis pendens, liens, court records, veterans records, issuance of passports, assurity bonds, provide public defenders, record wills, provide powers of attorney.	Persons with mobility impairments may not be able to access physical locations where information is being presented or is available.	Ensure physical access to information based on staff assistance and/or building modification (see Transition Plan). Encourage requests for information by mail or phone.	
	Persons having visual impairments may not be able to access locations of programs or services.	Provide written information in alternate format upon request. Provide appropriate signage, staff assistance, and sensitivity training for staff.	
	Persons with hearing impairments may not be able to communicate by phone or in person.	Provide auxiliary services upon request, provide assistance, sensitivity training to staff, provide access to alternative communication device.	
	Persons with speech impairments may not be able to communicate by phone or in person.	Provide auxiliary services upon request, provide assistance, sensitivity training to staff, provide access to alternative communication device.	
	Persons with cognitive or mental impairments may not be able to communicate by phone or in person.	Provide sensitivity training to staff.	

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 DEPARTMENT: CLERK OF COURT

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Jury Selection, court proceedings	Access to courtroom, jury chambers for the physically challenged.	A physical solution to courtroom access must be made (see Transition Plan)	
	Access for those with visual impairments to courtroom and jury chambers, court proceedings.	Provide written material in alternative formats, provide appropriate signage, staff assistance. Use Multi-media advertising.	
	Access to court proceedings for those with hearing impairments.	Provide amplification or other auxiliary services as requested.	
	Access to court proceedings for those with speech impairments.	Provide written materials or other auxiliary services as needed or requested.	

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 DEPARTMENT: ATTORNEY

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Act as the chief spokesperson for the city on all legal matters such as: Depositions Legal Notices Contracts Litigation Legal Opinion	Communication with people with sight impairments	Make alternate formats available upon request. Advertise in multi-media formats.	
	Communication with the speech and hearing impaired	Make auxiliary aids and services available upon request.	
	Communication with those having cognitive or mental impairments.	Sensitivity training for staff	
	Access to program for those with mobility impairments.	Move program to alternate site upon identification of need or upon request.	

I:
DEPARTMENT: CLERK

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Providing information and communication to the general public in the form of written materials and audible communication by telephone or in person. This information is usually related to codes and ordinances, resolutions, licensing, permits, minutes/agendas, meetings, Council information, personnel.	Persons with mobility impairments may not be able to access physical locations where information is being presented or is available.	Ensure physical access to all public information and/or meetings. Provide program at alternate site.		ADA Coordinator
	Access to programs and information may be limited for those with visual impairments.	Provide written material in alternative format upon request, display appropriate signage, provide staff assistance and staff sensitivity training. Use multi-media advertising.		
	Persons with hearing impairments may not be able to communicate by phone or in person.	Auxiliary services should be made available upon request, including providing written materials.		
	Persons with speech impairments may not be able to communicate by phone or in person.	Provide auxiliary services upon request, provide assistance, provide sensitivity training.		
	Persons with cognitive or mental impairments may not be able to communicate by phone or in person.	Sensitivity training for staff.		

I::
DEPARTMENT: CLERK

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Conducting Council meetings or other meetings as necessary.	Access for persons with mobility impairments	Ensure physical access to meetings (see Transition Plan) if meeting is held on non-town owned property: visit, inspect, and ensure accessibility. Provide program at alternate site.		ADA Coordinator
	Communication with those having speech impairments	Auxiliary services upon request provide assistance, sensitivity training for staff.		
	Communication with those having hearing impairments	Provide auxiliary aids and services upon request, provide assistance, provide sensitivity, sensitivity training to staff and Council members, provide written agendas and information.		
	Communication with those having visual impairments (related to visual or written presentations given during meetings)	Provide audible descriptions of information, provide written information in alternative format, staff and Council sensitivity training. Use multi-media advertising.		
	Persons with cognitive or mental impairments may not be able to understand information and communication presented at Council meetings	Sensitivity training for staff and Council.		

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DEPARTMENT: CLERK

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Personnel, employment applications, employee benefits, handbook, workers compensation	Persons with mobility impairments may not be able to access location of information	Ensure physical access through staff assistance and/or building modification (see Transition Plan). Provide program at alternate site upon request.		ADA Coordinator
	Communication with those having speech impairments	Provide auxiliary services upon request, provide assistance, sensitivity training for staff.		
	Communication with those having hearing impairments.	Provide auxiliary services upon request, provide assistance, sensitivity training for staff.		
	Communication with those having visual impairments.	Provide written material in alternate format upon request, use multi-media advertising.		
	Communication with persons having cognitive or mental impairments.	Sensitivity training for staff.		

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DEPARTMENT: ADMINISTRATOR

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	PARTY RESPONSIBLE
Provides information to the public concerning Council meetings, agendas, minutes, board appointments, applications, complaints, policies, ordinances, and various other programs as adopted by Council.	Persons with physical impairments may not be able to access physical locations where information is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan)		ADA Coordinator
	Communication with those having a speech impairment	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

I::
DEPARTMENT: ADMINISTRATOR

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Provide forms and applications to the general public, such as commission and board appointments, road paving requests, etc.	Persons with physical impairments may not be able to access physical locations where information is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site		ADA Coordinator
	Communication with those having a speech impairment	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

I: DEPARTMENT: ADMINISTRATOR

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	PARTY RESPONSIBLE
Advertise and notify the general public of meetings such as Council meetings, public hearings, requests for proposals, bond issues, bid openings, CDBG activity	Persons who are visually impaired may not receive information from a written advertisement	Provide advertisements in multi-media outlets, such as written (newspaper), audible (radio), television, or telephone based. Move programs to alternate sites upon request. Provide staff assistance upon request.		ADA Coordinator

I: DEPARTMENT: ADMINISTRATOR

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	PARTY RESPONSIBLE
Adoption of grievance policy for investigation and mediation or alleged discrimination	Persons with physical impairments may not be able to access physical locations where information is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site, accept complaints in alternate formats.		ADA Coordinator
	Communication with those having a speech impairment	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

I:: DEPARTMENT: EMS/ FIRE

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	PARTY RESPONSIBLE
Provide ambulance service and emergency medical attention, bill clients for service, provides fire protection and related services	Persons with visual impairments may not be able to read bills	Provide alternate format upon request, sensitivity training		ADA Coordinator
	Communication with those having speech or hearing impairments	Provide auxiliary services upon request, sensitivity training		
	Communication with those having cognitive or mental impairments	Sensitivity training for staff		

I:: DEPARTMENT: FAMILY COURT

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	PARTY RESPONSIBLE
Deals with court cases involving adoption, divorce, domestic dispute, child support payments, holds meetings to convert cases to DSS control	Persons with physical impairments may not be able to access physical locations where information is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request		ADA Coordinator
	Communication with those having a speech impairment	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

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DEPARTMENT: HEALTH DEPARTMENT

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Provide general health care, including but not limited to WIC vouchers, various health screenings, counseling, nutrition classes, family planning, immunizations, and social work	Persons with physical impairments may not be able to access physical locations where program is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

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DEPARTMENT: JUDGE OF PROBATE

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Storing and recording information related to probate court; such as wills, estates, marriage records, performing weddings, holding hearings to open estates. Except for records research, most work here is done on an appointment only basis or through the mail	Persons with physical impairments may not be able to access physical locations where program is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

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DEPARTMENT: JUDGE OF PROBATE

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Hearings to open estates, weddings	Persons with physical impairments may not be able to access physical locations where program is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

I::
DEPARTMENT: JUVENILE JUSTICE

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Provides intake probation and parole for juveniles under 17 years of age who are adjudicated delinquent by Family Court.	Persons with physical impairments may not be able to access physical locations where program is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

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 DEPARTMENT: LIBRARY

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Provides reading material, resource information, and reading/study areas for county citizens.	Persons with physical impairments may not be able to access physical locations where program is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request		ADA Coordinator
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff, continue work with State Library for the Blind.		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

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 DEPARTMENT: LIBRARY

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Bookmobile service	Access to bookmobile for persons with mobility impairments	Staff assistance through book retrieval (by request)	
	Communication with those having visual impairments	Provide alternative format materials on every bookmobile (audio tapes, large print)	
	Communication with hearing impaired, speech impaired, or cognitively impaired	Staff assistance, provide notebooks for written communication, sensitivity training for staff	

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 DEPARTMENT: MASTER-IN-EQUITY

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Act as adjudicating official in cases where there was no jury trial or on cases remanded by circuit judges on matters such as: partitions foreclosures boundary line disputes advertise sale and conduct auction of seized property	Communication with the sight impaired	Make alternate formats available, advertise in multi-media outlets, provide oral description of auction materials upon request	
	Communication with speech and hearing impaired	Make auxiliary aids and services available upon request	
	Communication with cognitive or mentally impaired	Sensitivity training	
	Access to physical location of sales and/or auction	Continue to hold auctions from front steps of Court House, rain or shine, as they are now. Move other services to alternate sites as needed.	

||:
DEPARTMENT: PROBATION, PARDON, PAROLE

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Monitoring the approximately 400 people on probation in the County through office visits, payment of fines, providing services such as vocational rehab, alcohol and drug abuse, job referrals, and the administration of community service sentences	Persons with physical impairments may not be able to access physical locations where program is presented (job site, clinic, etc.)	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

1:
DEPARTMENT: POLICE

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Providing information and communication in the form of written materials and audible communication of information by telephone or in person. This information is usually related to criminal inquiries, crime reports, DARE programs, other duties as related to the protection of the citizens and enforcement of laws	Persons with physical impairments may not be able to access physical locations where program is presented (school, church, etc.)	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request		ADA Coordinator
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

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 DEPARTMENT: TAX COLLECTOR

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Collects delinquent taxes	Persons with physical impairments may not be able to access physical locations where program is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

1:
DEPARTMENT: TREASURER

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Collects taxes from citizens, mails out notices, answers questions by phone and in person, has some records open to the public	Persons with physical impairments may not be able to access physical locations where program is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request. Use of mail to pay taxes is encouraged of all citizens.		ADA Coordinator
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

I::
DEPARTMENT: VETERANS AFFAIRS

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Provide services to veterans who live in the County and their families needing information concerning job training, benefits, vocational rehabilitation, etc	Persons with physical impairments may not be able to access physical locations where program is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request.	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

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 DEPARTMENT: VOTER REGISTRATION

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Providing information to the general public in the form of written communication and audible communication of information by telephone or in person. This information is usually in the form of voter registration materials, polling locations, dates for elections, and candidate registration.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request.	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

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DEPARTMENT: VOTER REGISTRATION

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Coordinating staffing for polling places during elections	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer absentee ballots by mail or curbside ballots upon request	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

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DEPARTMENT: VOTER REGISTRATION

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Providing voter registration forms and registering candidates	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

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DEPARTMENT: CIVIL DEFENSE DIRECTOR

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Planning for orderly responses to disasters either natural or manmade	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

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DEPARTMENT: CHIEF MAGISTRATE

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Judicial officer for the area, dealing with cases that require a magistrate's decision or cases before they go to higher court	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

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DEPARTMENT: PLANNING

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Provides the area with a program for Persons with physical planned and orderly growth. Createsimpairments may not be able maps for land use, zoning, etc. Attento access physical locations planning commission meetings. Ser where program is presented as clearinghouse for information on t or information is area as a whole.		Ensure program access through staff assistance, offer information by mail, or move program to alternate location		ADA Coordinator
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

I: DEPARTMENT: PUBLIC WORKS

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Provides services to city owned vehicles and to residents needs. Includes garbage pick up, road repair, and auto repair for vehicles.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location		ADA Coordinator
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

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 DEPARTMENT: BUILDING INSPECTION/
 ENGINEERING

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Provides services such as inspecting new construction to insure that it meets accepted building codes, assessing existing structures to determine what needs to be done to bring them up to code, assessing traffic patterns to determine location of traffic signals, other duties as needed to protect the safety of the citizens.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

I::
DEPARTMENT: RECREATION

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Administers and provides recreation opportunities to all area residents, including but not limited to tennis, so football, baseball, and basketball. Programs are through contracted services for all citizens, including those who may have a disability.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location		ADA Coordinator
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

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DEPARTMENT: CORONER

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Administers and provides services related to the investigation of causes of death. Acts as the official county spokesman in such cases and in related police or legal matters. Collects evidence for storage and stores unidentified bodies until they are claimed for burial.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location		ADA Coordinator
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

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DEPARTMENT: SANITATION

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Includes garbage pick up, road repair, and auto repair for vehicles.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location		ADA Coordinator
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

Health Department Building
Building Code - 0803015
Date of Transition Plan - August 2003
Date of Latest Revision - August 2003

Element	Barrier	Recommendation	Planned Removal Date	Actual Removal Date	Responsible Party
Restroom	Exposed pipes in public restroom	Cover exposed pipes under sink to prevent burns ADAAG 4.19.4	12/05		County

Anderson Airport
Building Code - 0803016
Date of Transition Plan - August 2003
Date of Latest Revision - August 2003

Element	Barrier	Recommendation	Planned Removal Date	Actual Removal Date	Responsible Party
Each public restroom at the airport has a privacy wall that makes for a tight turn as you enter the restroom. This wall restricts the entry way space, but it would be very difficult to remove or modify this wall without major changes to the structural supports of the building.					
Restroom	Exposed pipes in public restroom	Cover exposed pipes under sink to prevent burns ADAAG 4.19.4	12/05		County
Restroom	Grab bars needed on toilet	Add grab bars at the toilet for easier access ADAAG 4.17.6	12/05		County

Environmental Services Building
Building Code - 0803017
Date of Transition Plan - August 2003
Date of Latest Revision - August 2003

Element	Barrier	Recommendation	Planned Removal Date	Actual Removal Date	Responsible Party
Exterior Route	Door threshold is too high off sidewalk at main entrance.	Smooth threshold to make for easier transition between parking lot and entrance ADAAG 4.7.2	12/05		County

DEPARTMENT: ASSESSOR

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Providing and issuance of building and mobile home permits, access to property records, storage of tax maps.	Persons with physical impairments may not be able to access or able to complete forms for permitting or have access to records.	Assistance will be provided and sensitivity training for staff. Ensure physical access to locations where permits can be obtained (see Transition Plan). Mail applications, forms, and/or copies of information to interested individuals. Move program to accessible site upon request.	
	Persons with speech difficulty may not be able to communicate (ask questions) regarding issuance of permits or records.	Provide auxiliary services upon request, provide assistance, provide sensitivity training to staff, provide access to alternative communication devices.	
	Persons with hearing impairments may not be able to communicate regarding permits or records by phone or in person.	Provide auxiliary services upon request, provide assistance, staff sensitivity training.	
	Persons with visual impairments will not be able to see or read written information such as permits or records and written information presented during meetings.	Provide written information, forms, and alternative formats, such as audio tape, upon request.	
	Persons with cognitive impairments may not be able to understand information and	Provide sensitivity training to staff.	

communication related to
permits and/or records.

DEPARTMENT: AUDITOR

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
The auditor is an elected position which deals with tax notices, assessment of car values, taxes on cars, Homestead Exemptions process and forms, among other duties.	Communication with those having sight impairments.	Make alternate formats available, provide staff assistance, sensitivity training.	
	Communication with those having speech or hearing impairments.	Make auxiliary aids and services available upon request. Provide staff assistance, sensitivity training to staff.	
	Communication with cognitive or mentally impaired.	Sensitivity training for staff.	
	Access to physical location of office and records for people having mobility impairments.	Ensure physical access to program through staff training and awareness. Encourage use of mail to pay taxes, move service to accessible site upon request.	

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DEPARTMENT: CLERK OF COURT

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Providing information and communication in the form of written materials and audible communication of information by telephone or in person: This information is usually related to the Register of Mesne Conveyance, deeds, mortgages, lis pendens,	Persons with mobility impairments may not be able to access physical locations where information is being presented or is available.	Ensure physical access to information based on staff assistance and/or building modification (see Transition Plan). Encourage requests for information by mail or phone.	
	Persons having visual	Provide written information	

liens, court records, veterans records, issuance of passports, assurity bonds, provide public defenders, record wills, provide powers of attorney.

impairments may not be able to access locations of programs or services.

in alternate format upon request. Provide appropriate signage, staff assistance, and sensitivity training for staff.

Persons with hearing impairments may not be able to communicate by phone or in person.

Provide auxiliary services upon request, provide assistance, sensitivity training to staff, provide access to alternative communication device.

Persons with speech impairments may not be able to communicate by phone or in person.

Provide auxiliary services upon request, provide assistance, sensitivity training to staff, provide access to alternative communication device.

Persons with cognitive or mental impairments may not be able to communicate by phone or in person.

Provide sensitivity training to staff.

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DEPARTMENT: CLERK OF COURT

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Jury Selection, court proceedings	Access to courtroom, jury chambers for the physically challenged.	A physical solution to courtroom access must be made (see Transition Plan)	
	Access for those with visual impairments to courtroom and jury chambers, court proceedings.	Provide written material in alternative formats, provide appropriate signage, staff assistance. Use Multi-media advertising.	
	Access to court proceedings for those with hearing	Provide amplification or other auxiliary services as	

impairments.

Access to court proceedings
for those with speech impairments.

requested.

Provide written materials or
other auxiliary services
as needed or requested.

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DEPARTMENT: ATTORNEY

PROGRAM

Act as the chief spokesperson
for the city on all legal
matters such as:
Depositions
Legal Notices
Contracts
Litigation
Legal Opinion

BARRIER

Communication with people with
sight impairments

Communication with the speech
and hearing impaired

Communication with those having
cognitive or mental impairments.

Access to program for those
with mobility impairments.

SOLUTION

Make alternate formats
available upon request.
Advertise in multi-media
formats.

Make auxiliary aids and
services available upon request.

Sensitivity training for staff

Move program to alternate
site upon identification of
need or upon request.

DATE
REMOVED

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DEPARTMENT: CLERK

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Providing information and communication to the general public in the form of written materials and audible communication by telephone or in person. This information is usually related to codes and ordinances, resolutions, licensing, permits, minutes/agendas, meetings, Council information, personnel.	<p>Persons with mobility impairments may not be able to access physical locations where information is being presented or is available.</p> <p>Access to programs and information may be limited for those with visual impairments.</p> <p>Persons with hearing impairments may not be able to communicate by phone or in person.</p> <p>Persons with speech impairments may not be able to communicate by phone or in person.</p> <p>Persons with cognitive or mental impairments may not be able to communicate by phone or in person.</p>	<p>Ensure physical access to all public information and/or meetings. Provide program at alternate site.</p> <p>Provide written material in alternative format upon request, display appropriate signage, provide staff assistance and staff sensitivity training. Use multi-media advertising.</p> <p>Auxiliary services should be made available upon request, including providing written materials.</p> <p>Provide auxiliary services upon request, provide assistance, provide sensitivity training.</p> <p>Sensitivity training for staff.</p>		ADA Coordinator

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DEPARTMENT: CLERK

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Conducting Council meetings or other meetings as necessary.	Access for persons with mobility impairments	Ensure physical access to meetings (see Transition Plan) if meeting is held on non-town owned property: visit, inspect, and ensure accessibility. Provide program at alternate site.		ADA Coordinator
	Communication with those having speech impairments	Auxiliary services upon request provide assistance, sensitivity training for staff.		
	Communication with those having hearing impairments	Provide auxiliary aids and services upon request, provide assistance, provide sensitivity, sensitivity training to staff and Council members, provide written agendas and information.		
	Communication with those having visual impairments	Provide audible descriptions of information, provide written		

(related to visual or written presentations given during meetings)

information in alternative format, staff and Council sensitivity training. Use multi-media advertising.

Persons with cognitive or mental impairments may not be able to understand information and communication presented at Council meetings

Sensitivity training for staff and Council.

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DEPARTMENT: CLERK

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Personnel, employment applications, employee benefits, handbook, workers compensation	Persons with mobility impairments may not be able to access location of information	Ensure physical access through staff assistance and/or building modification (see Transition Plan). Provide program at alternate site upon request.		ADA Coordinator
	Communication with those having speech impairments	Provide auxiliary services upon request, provide assistance, sensitivity training for staff.		
	Communication with those having hearing impairments.	Provide auxiliary services upon request, provide assistance, sensitivity training for staff.		
	Communication with those having visual impairments.	Provide written material in alternate format upon request, use multi-media advertising.		
	Communication with persons having cognitive or mental impairments.	Sensitivity training for staff.		

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DEPARTMENT: ADMINISTRATOR

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Provides information to the public concerning Council meetings, agendas, minutes, board appointments, applications, complaints, policies, ordinances, and various other programs as adopted by Council.	Persons with physical impairments may not be able to access physical locations where information is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan)		ADA Coordinator
	Communication with those having a speech impairment	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

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DEPARTMENT: ADMINISTRATOR

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Provide forms and applications to the general public, such as commission and board appointments, road paving requests, etc.	Persons with physical impairments may not be able to access physical locations where information is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site		ADA Coordinator
	Communication with those having a speech impairment	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

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DEPARTMENT: ADMINISTRATOR

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Advertise and notify the general public of meetings such as Council meetings, public hearings, requests for proposals, bond issues, bid openings, CDBG activity	Persons who are visually impaired may not receive information from a written advertisement	Provide advertisements in multi-media outlets, such as written (newspaper), audible (radio), television, or telephone based. Move programs to alternate sites upon request. Provide staff assistance upon request.		ADA Coordinator

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DEPARTMENT: ADMINISTRATOR

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Adoption of grievance policy for investigation and mediation of alleged discrimination	Persons with physical impairments may not be able to access physical locations where information is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site, accept complaints in alternate formats.		ADA Coordinator
	Communication with those having a speech impairment	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

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DEPARTMENT: EMS/ FIRE

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Provide ambulance service and emergency medical attention, bill clients for service, provides fire protection and related services	Persons with visual impairments may not be able to read bills	Provide alternate format upon request, sensitivity training		ADA Coordinator
	Communication with those having speech or hearing impairments	Provide auxiliary services upon request, sensitivity training		
	Communication with those having cognitive or mental impairments	Sensitivity training for staff		

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DEPARTMENT: FAMILY COURT

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Deals with court cases involving adoption, divorce, domestic dispute, child support payments, holds meetings to convert cases to DSS control	Persons with physical impairments may not be able to access physical locations where information is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request		ADA Coordinator
	Communication with those having a speech impairment	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance,		

use multi-media advertising,
provide written information in
alternative formats upon
request, sensitivity training
for staff

Staff sensitivity training

Communication with cognitively
or mentally impaired

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DEPARTMENT: HEALTH DEPARTMENT

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Provide general health care, including but not limited to WIC vouchers, various health screenings, counseling, nutrition classes, family planning, immunizations, and social work	Persons with physical impairments may not be able to access physical locations where program is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

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DEPARTMENT: JUDGE OF PROBATE

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Storing and recording information related to probate court; such as wills, estates, marriage records, performing weddings, holding hearings to open estates. Except for records research, most work here is done on an appointment only basis or through the mail	Persons with physical impairments may not be able to access physical locations where program is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

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DEPARTMENT: JUDGE OF PROBATE

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Hearings to open estates, weddings	Persons with physical impairments may not be able to access physical locations where program is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

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DEPARTMENT: JUVENILE JUSTICE

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Provides intake probation and parole for juveniles under 17 years of age who are adjudicated delinquent by Family Court.	Persons with physical impairments may not be able to access physical locations where program is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

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DEPARTMENT: LIBRARY

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Provides reading material, resource information, and reading/study areas for county citizens.	Persons with physical impairments may not be able to access physical locations where program is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request		ADA Coordinator
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff, continue work with State Library for the Blind.		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

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DEPARTMENT: LIBRARY

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Bookmobile service	Access to bookmobile for persons with mobility impairments	Staff assistance through book retrieval (by request)	
	Communication with those having visual impairments	Provide alternative format materials on every bookmobile (audio tapes, large print)	
	Communication with hearing impaired, speech impaired, or cognitively impaired	Staff assistance, provide notebooks for written communication, sensitivity training for staff	

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DEPARTMENT: MASTER-IN-EQUITY

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Act as adjudicating official in cases where there was no jury trial or on cases remanded by circuit judges on matters such as: partitions foreclosures boundary line disputes advertise sale and conduct auction of seized property	Communication with the sight impaired	Make alternate formats available, advertise in multi-media outlets, provide oral description of auction materials upon request	
	Communication with speech and hearing impaired	Make auxiliary aids and services available upon request	
	Communication with cognitive or mentally impaired	Sensitivity training	
	Access to physical location of sales and/or auction	Continue to hold auctions from front steps of Court House, rain or shine, as they are now. Move other services to alternate sites as needed.	

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DEPARTMENT: PROBATION, PARDON, PAROLE

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Monitoring the approximately 400 people on probation in the County through office visits, payment of fines, providing services such as vocational rehab, alcohol and drug abuse, job referrals, and the administration of community service sentences	Persons with physical impairments may not be able to access physical locations where program is presented (job site, clinic, etc.)	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

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DEPARTMENT: POLICE

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Providing information and communication in the form of written materials and audible communication of information by telephone or in person. This information is usually related to criminal inquiries, crime reports, DARE programs, other duties as related to the protection of the citizens and enforcement of laws	Persons with physical impairments may not be able to access physical locations where program is presented (school, church, etc.)	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request		ADA Coordinator
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

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DEPARTMENT: TAX COLLECTOR

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Collects delinquent taxes	Persons with physical impairments may not be able to access physical locations where program is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

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DEPARTMENT: TREASURER

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Collects taxes from citizens, mails out notices, answers questions by phone and in person, has some records open to the public	Persons with physical impairments may not be able to access physical locations where program is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request. Use of mail to pay taxes is encouraged of all citizens.		ADA Coordinator
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

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DEPARTMENT: VETERANS AFFAIRS

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Provide services to veterans who live in the County and their families needing information concerning job training, benefits, vocational rehabilitation, etc	Persons with physical impairments may not be able to access physical locations where program is presented	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request.	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

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DEPARTMENT: VOTER REGISTRATION

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Providing information to the general public in the form of written communication and audible communication of information by telephone or in person. This information is usually in the form of voter registration materials, polling locations, dates for elections, and candidate registration.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance and/or building modification (see Transition Plan) Move program to alternate site upon request.	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

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DEPARTMENT: VOTER REGISTRATION

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Coordinating staffing for polling places during elections	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer absentee ballots by mail or curbside ballots upon request	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

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DEPARTMENT: VOTER REGISTRATION

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Providing voter registration forms and registering candidates	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

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DEPARTMENT: CIVIL DEFENSE DIRECTOR

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Planning for orderly responses to disasters either natural or manmade	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

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DEPARTMENT: CHIEF MAGISTRATE

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Judicial officer for the area, dealing with cases that require a magistrate's decision or cases before they go to higher court	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

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DEPARTMENT: PLANNING

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Provides the area with a program for planned and orderly growth. Creates maps for land use, zoning, etc. Attend planning commission meetings. Serve as clearinghouse for information on the area as a whole.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location		ADA Coordinator
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

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DEPARTMENT: PUBLIC WORKS

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Provides services to city owned vehicles and to residents needs. Includes garbage pick up, road repair, and auto repair for vehicles.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location		ADA Coordinator
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

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DEPARTMENT: BUILDING INSPECTION/
ENGINEERING

PROGRAM	BARRIER	SOLUTION	DATE REMOVED
Provides services such as inspecting new construction to insure that it meet accepted building codes, assessing existing structures to determine what needs to be done to bring them up to code, assessing traffic patterns to determine location of traffic signals, other duties as needed to protect the safety of the citizens.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location	
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff	
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff	
	Communication with cognitively or mentally impaired	Staff sensitivity training	

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DEPARTMENT: RECREATION

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Administers and provides recreation opportunities to all area residents, including but not limited to tennis, soccer, football, baseball, and basketball. Programs are through contracted services for all citizens, including those who may have a disability.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location		ADA Coordinator
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

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DEPARTMENT: CORONER

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Administers and provides services related to the investigation of causes of death. Acts as the official county spokesman in such cases and in related police or legal matters. Collects evidence for storage and stores unidentified bodies until they are claimed for burial.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location		ADA Coordinator
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

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DEPARTMENT: SANITATION

PROGRAM	BARRIER	SOLUTION	DATE REMOVED	RESPONSIBLE PARTY
Includes garbage pick up, road repair, and auto repair for vehicles.	Persons with physical impairments may not be able to access physical locations where program is presented or information is available	Ensure program access through staff assistance, offer information by mail, or move program to alternate location		ADA Coordinator
	Communication with those having a speech impairment by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the hearing impaired by phone or in person	Provide auxiliary services upon request, provide assistance, sensitivity training for staff		
	Communication with the visually impaired	Provide alternate formats upon request, staff assistance, use multi-media advertising, provide written information in alternative formats upon request, sensitivity training for staff		
	Communication with cognitively or mentally impaired	Staff sensitivity training		

TRANSITION PLAN Anderson County

EXECUTIVE SUMMARY

INTRODUCTION

In order to comply with the Americans With Disabilities Act of July 1990 and Section 504 of the Rehabilitation Act of 1973, this plan was completed as the first step in addressing the requirements the County must meet. This plan is available for review and will be maintained by the County ADA/Section 504 coordinator for at least three years. The following summary highlights the main points of the plan.

ADA/SECTION 504 REQUIREMENTS

Under the Acts, Anderson County is required to do the following:

- 1) Designate an ADA/Section 504 coordinator
- 2) Adopt a grievance procedure
- 3) Complete a self evaluation of all programs and activities
- 4) Complete a transition plan identifying structural changes necessary to make programs accessible
- 5) Notify beneficiaries and employees of non-discrimination on the basis of disability
- 6) Retain files on all ADA/Section 504 related activities

Anderson County has completed or is in the process of completing each of these requirements.

PROCESS

An ADA/Section 504 coordinator was appointed by the County Administrator and County Council. Departmental coordinators were named by the ADA/504 coordinator and were responsible for listing the programs and services of their respective departments.

Representatives of the Upper Savannah Council of Governments assisted Anderson County in the gathering of information. Training tools and guidance for the project were provided by Woolpert and Associates of Charlotte, NC. Each County-owned building was surveyed individually to list barriers and possible solutions to those barriers. After this information was gathered, solutions to all listed barriers were identified. In following with the requirements of ADA/504, program barriers will be dealt with in great detail as part of the Self Evaluation Plan and will not be covered in the Transition Plan.

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The title of this final work is the Anderson County Transition Plan. This plan forms the basis for evaluating and eventually removing barriers to County programs. Used in conjunction with the Self Evaluation Plan, this work should serve as a guide for the removal of all barriers to County services.

The categories of the Transition Plan are as follows:

- 1) Program - Description of Program
- 2) Barrier - Identified barrier
- 3) Solution - How to overcome the barrier
- 4) Date Removed - To monitor progress

FINDINGS

Through completion of the Transition Plan, many barriers to building access and use were identified. Solutions were recommended to remove these barriers.

COMMON BARRIERS AND SOLUTIONS

- 1) Parking and parking signage
 - A. Provide an adequate number and size of parking spaces
 - B. Provide appropriate signage to mark places
- 2) Interior and Exterior building signage
 - A. Display signs of a correct size to show accessible route and accessible entrance
 - B. Mark all offices with appropriate signage
- 3) Restrooms
 - A. Designate accessible restrooms if public restrooms are available
 - B. Insure that restroom is of the adequate size and shape to accomodate the needs of those who may have a disability

CONCLUSIONS

The purpose of this plan is to help the County comply with ADA/504 standards. This plan should be considered a living document; with each newly acquired building surveyed and added, while discarding information on buildings as they are sold. Also, the County will work to continue the process of evaluation with individuals who may have a disability and are willing to contribute their needs, concerns, and personal experiences.

Anderson County Historic Courthouse
Building Code - 0803001
Date of Transition Plan - August 2003
Date of Latest Revision - June, 2008

Element	Barrier	Recommendation	Planned Removal Date	Actual Removal Date	Responsible Party
The Historic Courthouse was renovated in 1993 to make the building accessible to people who may have a disability. County Council meetings are held in this building and are accessible.					County

County Offices - Bailes Department Store Building

Building Code - 0803002

Date of Transition Plan - August 2003

Date of Latest Revision - June, 2008

Element	Barrier	Recommendation	Planned Removal Date	Actual Removal Date	Responsible Party
Interior Route	Door and Sink Hardware	All doorknobs and sink hardware along the accessible route should be changed from a kind that requires a grasping and twisting motion to a lever style ADAAG 4.13.9 Note: Some have already been changed as of June, 2008	03/09		County
Restroom	Exposed pipes in public restroom	Cover exposed pipes under sink to prevent burns ADAAG 4.19.4	12/05	11/07	County

County Offices - Woolworth Building
Building Code - 0803003
Date of Transition Plan - August 2003
Date of Latest Revision - June, 2008

Planned Removal Date	Actual Removal Date	Responsible Party
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Element	Barrier	Recommendation
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The County Offices located in the Woolworth Building have been renovated to be accessible to people who may have a disability.

Anderson County Courthouse
Building Code - 0803004
Date of Transition Plan - August 2003
Date of Latest Revision - June, 2008

Planned Removal Date	Actual Removal Date	Responsible Party
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Element	Barrier	Recommendation
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The Anderson County Courthouse is accessible to people who may have a disability. This building was constructed after the passage of the Americans with Disabilities Act.

Juvenile Justice Building
Building Code - 0803005
Date of Transition Plan - August 2003
Date of Latest Revision - June, 2008

Planned Removal Date	Actual Removal Date	Responsible Party
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Element	Barrier	Recommendation
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Entry Way Entering this building at the main (front) entrance would be very difficult for a person with a disability because of the angle of the turn and the steep slope to the door. Alternative entrances should be explored if the county has long term plans for this building

Restroom - The restrooms in this building are totally inaccessible to a person with a disability. The doorway is too narrow and the space is too small. These restrooms would need to be totally renovated to be made accessible to include wider doorways, more turn-around space, grab bars, and appropriate sink hardware should be installed at a minimum.

This building is no longer used by Anderson County. The Department of Juvenile Justice and PTI have been moved into the old First Federal Bank Building. This building is being leased by the County for these departments because their old building was sold and is in the process of becoming the new parking garage for the City of Anderson.

Their new home is temporary and is handicap accessible, restroom piping is covered, accessible for handicapped, and most of the doors have lever handles. Since it is a leased building, the owner would not change all the door hardware because we only are temporary residents.

Public Safety Building
Building Code - 0803006
Date of Transition Plan - August 2003
Date of Latest Revision - June, 2008

Element	Barrier	Recommendation	Planned Removal Date	Actual Removal Date	Responsible Party
Entry Way	Lower level accessible entrance is blocked by the storage of material and equipment.	The path from the accessible entrance to the main part of the building should be cleared of all obstructions.	12/05	11/07	County
Entry Way	Lower level accessible entrance is locked.	Arrangements should be made to keep the door unlocked for public access.	12/05	11/07	County

Agricultural Building
Building Code - 0803007
Date of Transition Plan - August 2003
Date of Latest Revision - June, 2008

Planned Removal Date	Actual Removal Date	Responsible Party
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Element	Barrier	Recommendation
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Options to provide access to the second floor are being explored. As long as offices are willing to move their services to the first floor on request, then the building is technically in compliance. However, adding access to the second floor would improve the overall accessibility of the building.

County

Access and feasibility to the second floor of this building is being investigated as of June, 2008.

Community Cultural Center
Building Code - 0803008
Date of Transition Plan - August 2003
Date of Latest Revision - June, 2008

Planned Removal Date	Actual Removal Date	Responsible Party
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Element	Barrier	Recommendation
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The Community Cultural Center is an old school that is being renovated in stages. The following recommendation is being made for the area that has been renovated as offices for Mobile Meals.

Restroom	Grab bars needed on toilet	Add grab bars at the toilet for easier access ADAAG 4.17.6
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12/05	01/06	County
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The next phase of construction to be done will meet the latest codes and guidelines for ADA for overall building access and restrooms.

County Economic Development Building
Building Code - 0803009
Date of Transition Plan - August 2003
Date of Latest Revision - June, 2008

Element	Barrier	Recommendation
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The Economic Development Building was recently renovated and is accessible to people who may have a disability.		
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Planned Removal Date	Actual Removal Date	Responsible Party
		County

Anderson County Library
Building Code - 0803010
Date of Transition Plan - August 2003
Date of Latest Revision - June, 2008

Element	Barrier	Recommendation
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The Anderson County Library is a new building that was constructed with ADA in mind and is completely accessible.		
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Planned Removal Date	Actual Removal Date	Responsible Party
		County

Anderson County Museum
Building Code - 0803011
Date of Transition Plan - August 2003
Date of Latest Revision - June, 2008

Element	Barrier	Recommendation
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The Anderson County Museum is housed in the former Library building. This building, re-opened in May 2003, has been renovated with accessibility in mind.		
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Planned Removal Date	Actual Removal Date	Responsible Party
		County

Anderson County Civic Center
Building Code - 0803012
Date of Transition Plan - August 2003
Date of Latest Revision - June, 2008

Planned Removal Date	Actual Removal Date	Responsible Party
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Element	Barrier	Recommendation
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The Civic Center was built after the passage of ADA and is completely accessible to those who may have a disability. This review includes the nearby restrooms at the Sports Complex and the First Aid House used during Freedom Weekend Aloft.

County

Anderson County Sheriff's Office
Building Code - 0803013
Date of Transition Plan - August 2003
Date of Latest Revision - June, 2008

Element	Barrier	Recommendation
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This building was constructed after the passage of ADA and is completely accessible in all public areas.		
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Planned Removal Date	Actual Removal Date	Responsible Party
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		County
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Department of Social Services Building
Building Code - 0803014
Date of Transition Plan - August 2003
Date of Latest Revision - June, 2008

Planned Removal Date	Actual Removal Date	Responsible Party
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Element	Barrier	Recommendation
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This building was constructed after the passage of ADA and is completely accessible in all public areas.

County

Health Department Building
Building Code - 0803015
Date of Transition Plan - August 2003
Date of Latest Revision - June, 2008

Planned Removal Date	Actual Removal Date	Responsible Party
9/1/08		County

Element	Barrier	Recommendation
Restroom	Exposed pipes in public restroom	Cover exposed pipes under sink to prevent burns ADAAG 4.19.4

An addition was made to the Health Department and completed in February, 2008. This corrected some of the problem but some areas were untouched. This will be checked and corrected.

Anderson Airport
Building Code - 0803016
Date of Transition Plan - August 2003
Date of Latest Revision - June, 2008

Element	Barrier	Recommendation	Planned Removal Date	Actual Removal Date	Responsible Party
Each public restroom at the airport has a privacy wall that makes for a tight turn as you enter the restroom. This wall restricts the entry way space, but it would be very difficult to remove or modify this wall without major changes to the structural supports of the building.					
Restroom	Exposed pipes in public restroom	Cover exposed pipes under sink to prevent burns ADAAG 4.19.4	10/1/2008		County
Restroom	Grab bars needed on toilet	Add grab bars at the toilet for easier access ADAAG 4.17.6	10/1/2008		County

Environmental Services Building
Building Code - 0803017
Date of Transition Plan - August 2003
Date of Latest Revision - June, 2008

Planned Removal Date	Actual Removal Date	Responsible Party
10/1/2008		County

Element	Barrier	Recommendation
Exterior Route	Door threshold is too high off sidewalk at main entrance.	Smooth threshold to make for easier transition between parking lot and entrance ADAAG 4.7.2

Transportation Building
Building Code - 0803018
Date of Transition Plan - August 2003
Date of Latest Revision - June, 2008

Element	Barrier	Recommendation
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This building has been recently renovated by the County and the public areas are accessible to the public.		
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Planned Removal Date	Actual Removal Date	Responsible Party
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		County
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Anderson County Animal Shelter
Building Code - 0803019
Date of Transition Plan - August 2003
Date of Latest Revision - June, 2008

Element	Barrier	Recommendation	Planned Removal Date	Actual Removal Date	Responsible Party
Parking	Designated parking places blocked by dog houses.	Move dog houses and do not use designated accessible parking as a storage area.	06/09		County

A general obligation bond is being obtained to start work on a new Animal Shelter for Anderson County. It was passed in the Anderson County budget for FY 09.

Anderson County Historic Courthouse
Building Code - 0803001
Date of Transition Plan - August 2003
Date of Latest Revision - August 2003

Element	Barrier	Recommendation	Planned Removal Date	Actual Removal Date	Responsible Party
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The Historic Courthouse was renovated in 1993 to make the building accessible to people who may have a disability. County Council meetings are held in this building and are accessible.