



## **AGENDA**

### **ANDERSON COUNTY FINANCE COMMITTEE MEETING**

**Thursday April 29, 2021 2:30 p.m.**

**101 South Main Street, Anderson SC**

**Second Floor, Administrator's Conference Room**

**Chairman Brett Sanders, Presiding**

Tommy Dunn  
Chairman  
Council District 5

Brett Sanders  
Vice Chairman  
Council District 4

John B. Wright, Jr.  
Council District 1

Council District 2

Ray Graham  
Council District 3

Jimmy Davis  
Council District 6

M. Cindy Wilson  
Council District 7

Lacey Croegaert  
Clerk to Council

Rusty Burns  
County Administrator

- |  |                      |
|--|----------------------|
| 1. Call to Order                                     | Chairman Sanders     |
| 2. Prayer and Pledge of Allegiance                   | Honorable Ray Graham |
| 3. Short-Term Rentals                                | Mr. Glenn Brill      |
| 4. Vitra 300 Law enforcement Simulator               | Captain Ross Brown   |
| 5. Transfers   | Ms. Rita Davis       |
| 6. Discussion of FY 21-22 Operating & Capital Budget | Mr. Rusty Burns      |
| 7. Citizens Comments                                 |                      |
| 8. Adjourn   |                      |

#### **ADMINISTRATION DIVISION**

**Rusty Burns | County Administrator**

O: 864-260-4031 | F: 864-260-4548 | [rburns@andersoncountysc.org](mailto:rburns@andersoncountysc.org)  
Historic Courthouse | 101 South Main Street, Anderson SC 29624  
PO Box 8002, Anderson, South Carolina 29622-8002 | [www.andersoncountysc.org](http://www.andersoncountysc.org)



## Short Term Rentals (STR)

- There are 300-500 STRs in Anderson County, which is the equivalent of **four to eight hotels**.
- Their Average Daily Rate is \$157, which computes to \$4.71 in Accommodations Fee (AFEE).
- Less than 10% of STR owners know about Accommodations Tax (ATAX) or Accommodations Fee (AFEE).
- The county received \$19,700 in AFEE revenue in FY 20 from *VRBO/HomeAway.com*. So far in FY 21, it's received \$31,850 from this company.
- The county receives no AFEE from *Air B&B* and *Expedia*, which represent most of the STRs in our county.

## STRs Elsewhere

- Nashville collects \$2.8 million annually from STRs. 80% of their STRs are ATAX Compliant
- Oconee County collects AFEE from 49% (192 paying units) of its 393 STRs.
  - STRs make-up 55% of their AFEE revenue.
  - FY 21 AFEE revenue is up 62% from FY 20 and 137% from FY 19.
- Oconee County has 500 hotel rooms. We have 2,300, with one more hotel under construction.



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Upcoming  
Fishing  
Tournament?

LAKE HARTWELL, ANDERSON, SC  
SLEEPS 10 | STARTING AT \$275/NIGHT



1



3 Shares

**CAPITAL REQUEST FORM**  
**For Items over \$5,000 each**

If your department is not requesting any new Capital (Items over \$5,000) for the **FY 2021 - 2022** please write none requested at the bottom of this form, sign and return to the Finance department.

DIVISION: Sheriff (Training)

DEPARTMENT NAME: Sheriff

DEPT. NUMBER: 5161

ITEM REQUESTED: Vitra 300 Law Enforcement Simulator

SPECIFICATIONS:

Vitra 300 Law Enforcement Simulator (Documentation Attached)  
Information is attached  
This request will be funded by multiple funds within currently held forfeiture accounts

REQUESTED AMOUNT: \$200,000

NOTE: Price should include taxes and shipping and handling charges.

WAS THIS PRICE OBTAINED THROUGH THE PURCHASING DEPARTMENT?

YES  NO  
(Circle one)

ITEM TO BE TURNED IN: N/A

JUSTIFICATION OF REQUESTED ITEM:

Civil Suits and even criminal charges against police are at an all time high, along with increased scrutiny and investigation of police tactics, especially surrounding conflict deescalation and resolution. This system would allow Deputies an unprecedented amount of real world scenario driven training opportunities that would allow them to hone their deescalation skills in a controlled environment with instant feedback. Additionally the system will hone the Deputies skills related reaction to violence and conflict and allow him/her the opportunity to train in a multitude of scenarios and environments where deadly force is authorized and justified, and in situations where it can be avoided.

SIGNATURE OF DEPARTMENT MANAGER/DIRECTOR:



Captain C. Ross Brown

SIGNATURE OF DIVISION DIRECTOR:

\_\_\_\_\_

# VirTra

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## V-300®

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The V-300 is a judgmental use of force, decision-making simulator with 300-degrees of immersion that translates into real-world survival skills.

“ The V-300 is the **top-of-the-line in simulators**. It allows for immersion, de-escalation, stress inoculation, different weapon systems and multiple scenarios with multiple branching options. ”

Officer M. Austin, Omaha Police Department Academy Instructor

“ This 300-degree firearms training simulator **far surpasses any law enforcement training currently available** in the region. It provides real life training, giving officers a chance to test their skills against a variety of situations many encounter on a daily basis. ”

Chief Deputy David Huckstep, Alachua County Sheriff's Office





# VirTra

## V-300<sup>®</sup>

### SYSTEM CAPABILITIES

#### MULTIPLE RANGE ENVIRONMENTS

Choose from a variety of environments, weather, wind speeds, shooting positions and more.

#### REAL WORLD BALLISTICS

Capable of replicating live fire and shooting distances up to 2,000m. Ballistics calculator is independently verified with .02 milliradians accuracy.

#### V-MARKSMANSHIP\*

5 screens allow for training on multiple targets, courses and ranges spread across the simulation or on individual screens.

#### TRAINING CONTENT LIBRARY

Multiple training points for objective-based learning.

#### HIGH QUALITY

Scenarios are filmed in high fidelity – including 4K and above – with real actors for maximum training immersion.

#### COURSEWARE

Includes: Active Shooters, De-Escalation, Emotionally Disturbed Person (EDP), High-Risk Entries and Skill Drills.

#### DEBRIEF/AAR CAPABILITY

Identify events, shot sequence and hit/miss placements down to one-hundredths of a second.

#### BUILT BY EXPERTS

Built by VirTra SMEs and external industry experts with a combined 300+ years of experience.

### FOLLOW US ON



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Account Name	Anderson County Sheriff's Office	Created Date	3/11/2021
Contact Name	Wayne Mills	Quote Number	00004982
Phone	(864) 260-4400	Expiration Date	6/30/2021
Email	wmills@andersonsheriff.com		
Ship To Name	Anderson County Sheriff's Office	Prepared By	Tom Cameron
		Phone	(480) 968-1488
		Email	tcameron@virtra.com

**Notes:** Please note that taxes are based on customer location and tax rate. If you are tax exempt please let me know.

Product Code	Product	Product Description	Sales Price	Quantity	Discount	Total Price
V-VICTA-01	VirTra Virtual Interactive Coursework and Training Academy™	VirTra-Virtual Interactive Coursework and Training Academy™ certified simulator training curriculum. V-VICTA™ is a progressive science based approach to the use of simulation as a training system. Program materials include teacher lesson plans, student outline, presentation material, pre-tests, post-tests, course evaluation and all interactive video learning material in conjunction with the simulator for each available course. Virtual Instructor scenarios teach, train, test and sustain methodology to ensure participants dynamically absorb information to facilitate long term transfer of critical psycho-motor skills. Available exclusively to all VirTra simulation systems under a current Service or Subscription plan.	\$0.00	1.00	10.00%	\$0.00
V-300LE-1	VirTra 300 LE (w/ 1 year warranty)	VirTra Systems 300 LE-1 simulator uses five interconnected screens to create fully immersive active engagements in a 300 degree environment surrounding the trainees. Multi-directional audio and seamless real video create an environment and situation that will challenge trainees. Comes with LE content library, computer rack, UPS backup, and audio/projection equipment. System is configurable to fit in a variety of spaces (within minimum requirements). One year warranty and support services included.	\$131,495.10	1.00	10.00%	\$118,345.59
VHU-BS-300	Borderless Screens (V-300 Systems)	Eliminates the 5 inch black border between screens to increase immersion on VirTra 300 systems.	\$9,458.90	1.00	10.00%	\$8,513.01
V-300-INSTL	VirTra 300	VirTra Installation and Training for one (1) V-300 System. Includes all travel	\$6,270.00	1.00	10.00%	\$5,643.00



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	Installation/Training	and expenses in the CONUS.				
SP-V300-A	Service Plan- V300-Annual	Additional year annual service agreement to include telephone support, remote assistance, labor, parts, travel, software updates, and overnight shipping. This package also includes an annual service and maintenance visit from a VirTra technician. Includes all travel and expenses in CONUS.	\$17,479.00	1.00	10.00%	\$15,731.10
VTRK-G17-RK	VirTra Tetherless-Glock 17	Micro-switch activated tetherless handgun recoil kit for the Glock 17. Includes one Standard Magazine (All recoil kits convert real firearms which must be supplied by the customer).	\$4,570.50	2.00	10.00%	\$8,226.90
VTRK-G17/22-FSM	VirTra Tetherless-Glock 17/22- Fundamental Skills Magazine	Fundamental Skills Magazine (FSM) for use with the VTRK-G17/22/45 recoil kits. Requires Co2 Refill Nozzle (VWSA-RFN) or Adapter Plate (VWSA-VTRKG17/22-FSM-AP) and Refill Station for Co2 refill.	\$1,447.05	2.00	10.00%	\$2,604.69
VTRK-G17-SM	VirTra Tetherless-Glock 17-Standard Magazine	Additional Standard magazine for use with the VTRK-G17 recoil kits.	\$606.10	2.00	10.00%	\$1,090.98
VWSA-VTRKG17/22-FSM-AP	VirTra Tetherless-Glock 17/22-FSM Mag. Adapter Plate	Adapter plate for the VTRK-G17/22-FSM (Requires VirTra refill station).	\$480.70	1.00	10.00%	\$432.63
VWSA-G22-AP	VirTra Tetherless-Glock 22-Adapter Plate	Adapter plate for the VTRK-G22-MAG (Requires VirTra refill station).	\$480.70	1.00	10.00%	\$432.63
VTRK-M4S	VirTra Engineered Tetherless-Standard M4 Kit	VirTra engineered tetherless rifle recoil kit for AR15, M4 and M16. Includes internal laser and one double sealed standard magazine (VTRK-M4-SM). Includes one micro USB charger. (All recoil kits convert real firearms which must be supplied by the customer)	\$4,981.90	2.00	10.00%	\$8,967.42
VATR-M16-MAG	VirTra Tetherless-Advanced AR15/M16-Magazine	Advanced refillable rifle magazine with pressure supply, shot counting (defaults to 30 rounds per magazine), rechargeable battery pack, and wireless communications. For use with the VATR-M16 recoil kit. (Requires the VWSA-RFS, VWSA-WS, and VWSA-RCS).	\$2,288.00	2.00	10.00%	\$4,118.40
VWSA-VATRM16-AP	VirTra Tetherless-Advanced AR15/M16-Adapter Plate	Adapter plate for the VATR-M16-MAG (Requires VirTra refill station).	\$480.70	1.00	10.00%	\$432.63
VNLW-OCC-MK3	OC Canister-MK3	Laser-based MK3 model OC training device.	\$2,145.00	2.00	10.00%	\$3,861.00
VNLW-TAS-X26/P	X26P TASER® Simulation Cartridge	TASER® X26 simulation cartridge. Fits both X26 and X26P live TASER® handles. (X26/P handles supplied by	\$1,608.20	2.00	10.00%	\$2,894.76



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VATU-LL-TLR1	Low Light-Training-TLR1	customer.) Hardware and software for low light training, includes 2 flashlights. For use with weapon mounted lights only (VATU-FLT-TLR1).	\$4,404.40	1.00	10.00%	\$3,963.96
VATU-TFII	VirTra Threat-Fire™	VirTra Systems patented Threat-Fire™ return-fire-simulator device delivers a safe and adjustable electrical impulse to simulate hostile fire and enhance realism during training. No eye-protection required (Requires wireless station).	\$3,374.80	2.00	10.00%	\$6,074.64
VWSA-WS	Wireless Station	Required for wireless recoil kits and the Threat-Fire™ to connect to the VirTra simulator (Only one wireless station needed per system).	\$1,658.80	1.00	10.00%	\$1,492.92
VWSA-RFS	Refill Station	Table-top refill station for all refillable magazines. Includes automatic push button activation and one CO2 tank which must ship empty.	\$4,404.40	1.00	10.00%	\$3,963.96

Subtotal	\$218,655.80
Discount	10.00%
Total Price	\$196,790.22
S&H	\$1,500.00
Grand Total	\$198,290.22

**Sales Terms and Conditions for Direct Sales to End Users/Buyer  
Effective as of August 13, 2020 (supersedes all prior versions)**

**Definitions:** The following capitalized words shall mean: "End Users/Buyer" means the organization or person who buys Seller's Goods and Services. "Goods and Services" means the articles, products, accessories and services to be supplied to Buyer by Seller. "Technology and Intellectual Property Rights" means all patents, registered and unregistered designs, copyright, trademarks, know-how, software, firmware, hardware, systems, components, or assemblies. "Seller" means VirTra, Inc., located at 7970 S Kyrene Rd., Tempe, AZ 85284.

**These Sales Terms and Conditions for Direct Sales to End Users/Buyers ("T&C") apply to Buyer's purchase of all Goods and Services purchased directly from Seller. Goods and Services sold by Seller are expressly subject to and conditioned upon the T&C set forth herein. By accepting delivery of the Goods and Services, Buyer accepts and is bound to these T&C. Any different or additional terms set forth by, whether in Buyer's purchase order or another communication, are expressly rejected and will not be binding on Seller unless agreed to in writing by an authorized officer of Seller.**

**All Sales Final.** All sales are final and no returns, refunds or exchanges of the Goods and Services are allowed, except as provided by state or federal law, and, to the returns, refunds or exchanges are required by law, must be preapproved by Seller using their Return Merchandise Authorization (RMA) form.

**Restocking Fees.** In Seller's sole discretion, all returns, refunds or exchanges may be charged a restocking fee of up to 15% of the purchase price paid, plus any applicable shipping and sales tax, unless the returned product is defective, or the return is a direct result of Seller's error.

**Payment Terms.** Terms of payment are within Seller's sole discretion and, unless otherwise agreed to by Seller in writing, 50% deposit payment must be received prior to Seller's acceptance of an order with the 50% balance due upon shipping. Payment for Goods and Services will be made in United States currency (\$US Dollar) by a preapproved payment method. Credit payment terms must be preapproved by Seller's Finance Department and if approved, invoices are due and payable within the time period noted on invoices, measured from the date of the invoice. Seller may at its sole discretion invoice parts of an order separately. Seller may suspend or cancel Buyer's order for any failure to comply with agreed upon payment terms. Seller is not responsible for pricing, typographical, or other errors in any offer by Seller and reserves the right to cancel any orders resulting from such errors.

**Late Payments.** Interest and late payment fees may be calculated from the day after the payment's stated due date through the date payment is received in full, at the maximum legal allowable interest rate in effect on the applicable dates.



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**Taxes.** Sales tax, end user tax, pass-through tax, value-added tax (VAT), transaction privilege tax, consumption tax, customs tax and/or duties are the sole responsibility of Buyer, and Buyer agrees to reimburse Seller for all applicable taxes that Seller is required to collect, regardless of the tax amount being excluded from Seller's quotes or Buyer's Purchase Orders.

**Tax Exemption.** If Buyer requests tax exempt status then Buyer must provide Seller with a correct, valid and signed tax exemption certificate applicable to the specific Goods and Services purchased, relevant to the end use location, prior to Seller invoicing. If an invalid tax exemption certificate is received or no tax exemption certificate is received, it will be the responsibility of Buyer to pay all required taxes. Additionally, it will be Buyer's responsibility to obtain any tax refunds permitted if Seller has collected and remitted taxes to a taxing authority.

**Shipping; Title; Risk of Loss.** Shipping and handling cost will be added to all invoices unless otherwise expressly indicated and agreed to in writing at the time of sale. Seller reserves the right to make partial shipments unless specifically stated otherwise on Buyer's signed Pro Forma Invoice or purchase order and such shipping terms are pre-approved by Seller in writing. Products may ship from multiple locations following the rules of the International Commercial Terms (Incoterms) as published by the International Chamber of Commerce (ICC). Title and risk of loss passes from Seller to Buyer FOB Origin domestic or Free Carrier (FCA) international upon Seller's delivery to the named place of delivery, cleared for export, as mutually agreed by both buyer and seller. Once seller is deemed to have delivered goods to the named place of delivery, the buyer is responsible for both unloading the goods and loading them onto their own carrier. Any loss or damage that occurs after seller's delivery is Buyer's responsibility. Buyer must promptly file claims for damaged items with the freight carrier. Shipping dates are estimates only.

**Excusable Delays.** Seller will use commercially reasonable efforts to deliver all products ordered as agreed or as soon as reasonably practicable. In the event of interruption of any delivery due to causes beyond the reasonable control of Seller, including but not limited to force majeure, fire, labor disturbances, riots, accidents, or inability to obtain necessary materials or components, Seller has the right, in its sole discretion and upon oral or written notice to Buyer, to delay or terminate the delivery.

**Not For Resale or Export.** Buyer represents and warrants that they are buying Seller's products for the specified end user, and Buyer will not resale or export Seller's products to a country other than the country listed as the Buyer's shipping destination. The shipment of certain Seller products outside of the United States of America (USA) is restricted by US federal law and neither Seller's products nor the technology can be exported out of the US without Seller's prior written approval. In addition, certain Seller Products require a validated export/import license (DSP 5, 61, or 73) prior to shipment to certain countries. If required, Buyer agrees to submit the required paperwork to Seller to process an application to obtain the required import/export license(s) from the US State Department. Seller cannot guarantee US State Department approval and has the right to cancel any item(s) not approved for import/export by the US State Department.

**Regulations and Restrictions.** Buyer agree to comply with all applicable laws, codes and license requirements, and controls of the United States and other applicable jurisdictions in connection with the use of Seller products including Buyer's acceptance of responsibility for the payment of any relevant taxes or duties. Buyer is responsible for understanding and verifying all local laws, regulations, restrictions and building code requirements for the purchase, delivery, receipt, storage, installation and use of Seller's Goods and Services. Seller may suspend or cancel Buyer's order, at Seller's sole discretion, for violation of regulations and restrictions.

**Technology and Intellectual Property Rights.** Buyer agrees that Seller claims, and has claim to, various proprietary rights of its Goods and Services, and Buyer agrees to take reasonably necessary steps to ensure that Seller's rights will not directly or indirectly be violated, which would cause irreparable harm to Seller. Except for the license to use the Goods and Services, the sale of Goods and Services will not confer upon Buyer any license, express or implied, under any patents, trademarks, trade names, or other proprietary rights owned or controlled by Seller, its subsidiaries, affiliates, or suppliers; it being specifically understood and agreed that all the rights are reserved to Seller, its subsidiaries, affiliates, or suppliers. Buyer may not obscure, remove, or alter any copyright, trademark, service mark or other proprietary notices or legends on the products..

**Design Changes.** Seller reserves the right to make changes in design of any of its products without incurring any obligation to notify Buyer or to make the same change to products previously purchased by Buyer.

**Severable Provisions.** If any provision of these T&C is found to be invalid or unenforceable by a court of competent jurisdiction, then the remainder will remain in full force and effect and any invalid provision(s) will be modified or partially enforced by the court to the maximum extent permitted by law to effectuate the purpose of this agreement.

**Limitation of Liability.** Seller shall not be liable for any or all loss or damage suffered by Buyer in excess of the contract price. Nothing contained in these T&C shall be construed so as to limit or exclude the liability as a result of Seller's gross negligence or that gross negligence of its employees or agents.

**Relationship of Parties.** Nothing contained in these T&C shall be construed as establishing or implying any partnership or joint venture between the parties and nothing in these T&C shall be deemed to construe either of the parties as the agent of the other.

**Assignment and Sub-Contracting.** The contract between Buyer and Seller for the Goods and Services shall not be assigned or transferred, nor the performance of any obligation sub-contracted, without the prior written consent of both Buyer and Seller.

**Entire Agreement.** These T&C, along with the any product warranty, license and service agreement(s) provided, constitute the entire agreement between the parties. These Sales T&C supersede and replace any prior agreement or understanding between the parties, including any oral representations concerning the subject matter of this agreement. Any prior or extrinsic representations or agreements, with the exception of the product warranty, if provided and any service and license agreement(s), are intended to be discharged or nullified.

**Governing Law; Jurisdiction and Venue.** The laws of the State of Arizona, USA govern this transaction and agreement, without regard to conflicts of law. Any litigation regarding the interpretation or enforcement of these T&C shall be resolved in the State of Arizona and the courts of Arizona shall have exclusive jurisdiction over such litigation and the parties agree to such exclusive jurisdiction. The parties expressly reject any application of the United Nations Convention on Contracts for the International Sale of Goods ("CISG") to these T&C and the associated transactions.

**Exclusions and Limitations; Release.** To the extent permitted by law, Seller's warranty and the remedies set forth in that warranty are exclusive and in lieu of all other warranties, remedies, and conditions, whether oral or written, statutory, express or implied, as permitted by applicable law, Seller specifically disclaims any and all statutory or implied warranties, including without



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limitation, warranties of merchantability, design, fitness for a particular purpose, arising from a course of dealing, usage or trade practice, warranties against hidden or latent defects, and warranties against patent infringement. If Seller cannot lawfully disclaim statutory or implied warranties than to the extent permitted by law, all such warranties are limited to the duration of the express warranty described above and limited to the other provisions contained in the warranty document. The remedies provided for in the warranty are expressly in lieu of any other liability Seller may have. Seller's cumulative liability to any party for any loss or damage resulting from any claims, demands, or actions arising out of or relating to any Seller product will not exceed the purchase price paid to Seller by Buyer for the product, notwithstanding third-party purchases. In no event will Seller be liable for any direct, special, indirect, incidental, exemplary, punitive or consequential damages, however caused, whether for breach of warranty, breach of contract, negligence, strict liability, tort or under any other legal theory, even if Seller has been advised of the possibility of those damages or if those damages could have been reasonably foreseen, and notwithstanding any failure of essential purpose of any exclusive remedy provided in the warranty. Some local laws do not allow for the limitation or exclusion of liability for incidental or consequential damages, so the above limitation or exclusion may not apply to Buyer. Seller disclaims any representation that it will be able to repair any product under warranty or make a product exchange without risk to or loss of programs or data. Buyer agrees to release and save Seller harmless from any and all liability arising out of use or misuse of Seller product, including any claims for damages and personal injuries. Buyer agrees to assume all risks of loss and all liability for any damages and personal injury which may result from use or misuse of Seller product. Seller is not liable for any claims made by a third party or by Buyer for or on behalf of a third party.

To accept this quote as a purchase order, please sign and return to VirTra rep

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

**-SELECT PAYMENT METHOD-**

- Credit Card; include contact information only (subject to limits)
- Purchase Order:
- Check:
- Other (please specify):



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Account Name	Anderson County Sheriff's Office	Created Date	3/11/2021
Contact Name	Wayne Mills	Quote Number	00004981
Phone	(864) 260-4400	Expiration Date	6/30/2021
Email	wmills@andersonsheriff.com		

Ship To Name	Anderson County Sheriff's Office	Prepared By	Tom Cameron
VirTra STEP Annual Contract Offering		Phone	(480) 968-1488
		Email	tcameron@virtra.com

**VIRTRA, INC.**

**SIMULATED FIREARM EQUIPMENT  
AND TRAINING SERVICES AGREEMENT**

**AGREEMENT:** Simulated Firearm Equipment and Training Services Agreement (the "Agreement") is made and entered by and between the organizations or entities set forth below to provide Agency with certain hardware, software, documentation, installation, training, maintenance, and support (collectively, the "System").

**CONTRACT PRICE SUMMARY:**

Contract initiation payments (one time.)

Setup & Training:	\$6,270.00
S&H	\$1,500.00

Annual Recurring Payment:

Annual Contract	\$47,094.87
Rate (STEP)	

**TERM:** This Agreement will become effective upon the date the customer receives and accepts control over a substantial portion of the equipment listed on Exhibit D and services listed on the System Acceptance Checklist (Exhibit C) but not more than 90 days after Contract execution date. Unless terminated as set forth herein, this Agreement shall remain in force for a period of twelve (12) months (the "Term") from the Effective Date. After the Term, this Agreement will be renewed for additional periods of twelve (12) months (each a "Renewal Term"), up to a total aggregated term of sixty (60) months), unless and until one party provides the other party with written notice of termination at least sixty (60) days prior to the end of the Term, or any subsequent Renewal Term.

**EXHIBITS:** The following exhibits are incorporated herein by reference and form a material part of this Agreement.

- Exhibit A: General Terms and Conditions.**
- Exhibit B: Maintenance and Support Agreement.**
- Exhibit C: System Acceptance Check List.**
- Exhibit D: Services, Equipment, and Annual Rate Summary**

**SIGNATURES:** By signing below, each signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity, that he/she has the authority to bind the entity listed below to contractual obligations and that by his/her signature on this Agreement, the entity on behalf of which he/she acted, executed this Agreement.

**FOR AGENCY**

Signature	Date
-----------	------



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Printed Name and Title

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FOR VIRTRA**

Signature

Date

Printed Name and Title

7970 South Kyrene Road  
Tempe, AZ 85284  
(480) 968-1488

**EXHIBIT A**  
**VIRTRA, INC.**  
**AGREEMENT FOR SIMULATED FIREARM EQUIPMENT AND TRAINING SERVICES**  
**GENERAL TERMS AND CONDITIONS**

**1. NON-EXCLUSIVE AGREEMENT**

The Agreement does not establish an exclusive contract between the Agency and VirTra. Each party expressly reserves rights to, without limitation, the following: the right to utilize others to provide products, support and services; the right to request proposals from others with or without requesting proposals from VirTra; and the unrestricted right to bid and supply any such product, support or service.

**2. PRODUCTS AND SERVICES**

VirTra agrees to provide the Agency with the System, including all goods and services in accordance with the terms and conditions set forth in the Agreement, including all Exhibits that are attached to the Agreement and incorporated herein, as well as all necessary manpower and other necessary resources.

ANY ADDITIONAL OR DIFFERENT TERMS OR QUALIFICATIONS, INCLUDING, WITHOUT LIMITATION, ELECTRONICALLY OR IN MAILINGS, ATTACHED TO INVOICES OR WITH ANY GOODS SHIPPED, SHALL NOT BECOME PART OF THE CONTRACT BETWEEN THE PARTIES. THE PARTIES AGREE THAT ALL TERMS AND CONDITIONS ARE SET FORTH IN THIS AGREEMENT.

Employees and agents of VirTra, shall, while on the premises of the Agency, comply with all rules and regulations of the premises, including, but not limited to, security requirements.

If required, VirTra shall be responsible for installation, training and knowledge transfer activities in relation to the goods being supplied, as set forth in Exhibit B to this Agreement.

All equipment shall be delivered to an Agency site specified in the contract release purchase order, or if not so specified therein, as otherwise agreed by the parties in writing.

Upon any termination or expiration of this Agreement, the System and all other related materials provided to Agency hereunder shall be returned to VirTra or, at VirTra's option, VirTra may arrange for pickup of the System and related materials. The System and related materials must be returned to VirTra in good repair and functionality, considering reasonable wear and tear.

VirTra shall provide the System and perform work in a professional manner consistent with, at a minimum, general industry standards.

**3. NECESSARY ACTS AND FURTHER ASSURANCES**

The parties agree that they shall cooperate and execute and deliver such further documents and instruments and shall take such other actions as may be reasonably required or appropriate to evidence or carry out the intent and purposes of this Agreement.

**4. COUNTING DAYS**



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Days are to be counted by excluding the first day and including the last day, unless the last day is a Saturday, a Sunday, or a legal holiday, and then it is to be excluded.

#### **5. PRICING**

Unless otherwise stated, prices shall be fixed for the first year of the Agreement, with increases in payments in subsequent years to be mutually agreed by the parties in writing. If any product listed in this Agreement is discontinued or upgraded prior to delivery, VirTra shall extend the same pricing towards a comparable replacement that is functionally equivalent or an upgraded version.

Exhibit D of the Agreement is the basis for pricing and compensation throughout the term of the Agreement.

#### **6. MODIFICATION**

This Agreement or any contract release purchase order may be supplemented, amended, or modified only by the mutual agreement of the parties. No supplement, amendment, or modification of this Agreement contract release purchase order will be binding on Agency unless it is in writing and signed by an authorized representative of the Agency.

#### **7. HAZARDOUS SUBSTANCES**

If any product being offered, delivered or supplied to the Agency is listed in the Hazardous Substances List of the Regulations of the Occupational Safety and Health Administration, or if the product presents a physical or health hazard, VirTra must include a Material Safety Data Sheet (MSDS) with delivery, or shipment. Each MSDS must reference the contract/purchase order number, and identify the "Ship To Address". All shipments and containers must comply with the labeling requirements of Title 49, Code of Federal Regulations by identifying the hazardous substance, name and address of manufacturer, and appropriate hazard warning regarding potential physical safety and health hazard.

#### **8. SHIPPING AND RISK OF LOSS**

Goods shall be packaged, marked and otherwise prepared by VirTra in suitable containers in accordance with sound commercial practices. VirTra shall include an itemized packing list with each shipment and with each individual box or package shipped to the Agency. The packing list shall contain, without limitation, the applicable contract release purchase order number.

Unless otherwise specified in writing, all shipments by VirTra to Agency will be F.O.B. point of destination. Freight or handling charges are not billable unless such charges are referenced on the order. Transportation receipts, if required by contract release purchase order, must accompany invoice. Regardless of F.O.B. point, VirTra agrees to bear all risks of loss, injury, or destruction to goods and materials ordered herein which occur prior to delivery at Agency's destination; and such loss, injury or destruction shall not release VirTra from any obligation hereunder.

#### **9. INSPECTION AND RELATED RIGHTS**

All goods and services are subject to inspection, testing, approval and acceptance by the Agency. Inspection shall be made prior to execution of the System Acceptance Checklist, shown in Exhibit C.

In the event that VirTra's goods are not accepted by Agency due to a material breach by VirTra, VirTra shall be liable to remedy, repair, or replace the rejected goods.

The rights and remedies of Agency provided herein shall not be exclusive and are in addition to any other rights and remedies provided by law. The acceptance by Agency of late or partial performance with or without objection or reservation shall not waive the right to claim damage for such breach nor constitute a waiver of the rights or requirements for the complete and timely performance of any obligation remaining to be performed by VirTra, or of any other claim, right or remedy of the Agency.

Agency's acceptance of the goods and services offered by VirTra hereunder shall be evidenced by an authorized signature on Installation Sign-off.

#### **10. ADJUSTMENT BY COMPANY**

The Agency reserves the right to waive a variation in specification of goods or services supplied by VirTra. VirTra may request an equitable adjustment of payments to be made by Agency if Agency requires a change in the goods or services to be delivered. Any claim by VirTra for resulting adjustment of payment must be asserted within thirty (30) days from the date of receipt by VirTra of the notification of change required by Agency.

#### **11. INVOICING**

VirTra shall invoice Agency on a periodic basis, in accordance with the pricing set forth in Exhibit D of the Agreement. Invoices shall be sent to the Agency customer or department referenced above or such other person or address as the Agency may provide to VirTra, in writing, from time to time. Invoices for goods or services not specifically listed in the Agreement will not be approved for payment.

Invoices shall include: VirTra's complete name and remit-to address; invoice date, invoice number, and payment term; Agency contract number; pricing per the Agreement; applicable taxes; and total cost.

VirTra and Agency shall make reasonable efforts to resolve all invoicing disputes within seven (7) days.

#### **12. AVAILABILITY OF FUNDING**

The Agency's obligation for payment of any fees or charges beyond the Initial Term is contingent upon the availability of funding and upon



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appropriation for payment to VirTra.

### 13. PAYMENT

The Agency's standard payment term shall be Net 30, unless otherwise agreed to by the parties. Payment shall be due thirty (30) days from the date of receipt of each invoice issued hereunder.

### 14. OTHER PAYMENT PROVISIONS

Notwithstanding anything to the contrary, Agency shall not make payments prior to receipt of service or goods (i.e. the Agency will not make "advance payments").

Sales tax shall be noted separately on every invoice. Items that are not subject to sales tax shall be clearly identified.

VirTra shall be responsible for payment of all state and federal taxes assessed on the compensation received under this Purchase Order and such payment shall be identified under VirTra's federal and state identification number(s).

### 15. TERMINATION FOR CAUSE

Either party may terminate this Agreement or any contract release purchase order, in whole or in part, for cause upon thirty (30) days written notice to the other party. For purposes of this Agreement, cause includes, but is not limited to, any of the following: (a) material breach of this Agreement or any contract release purchase order, (b) violation by a party of any applicable laws or regulations; or (c) assignment or delegation by a party of the rights or duties under this Agreement without the written consent of the other party.

In lieu of terminating immediately upon default, the non-defaulting party may, at its option, provide written notice specifying the cause for termination and allow the defaulting party ten (10) days (or other specified time period in the written notice) to cure. If, within ten (10) days (or other specified time) after such notice has been given, the defaulting party has not cured the default to the reasonable satisfaction of the non-defaulting party, or if the default cannot be reasonably cured within that time period, the non-defaulting party may terminate this Agreement at any time thereafter.

### 16. TERMINATION FOR BANKRUPTCY

If VirTra is adjudged to be bankrupt or should have a general assignment for the benefit of its creditors, or if a receiver should be appointed on account of VirTra's insolvency, the Agency may terminate this Agreement immediately without penalty. For the purpose of this Section, bankruptcy shall mean the filing of a voluntary or involuntary petition of bankruptcy or similar relief from creditors; insolvency; the appointment of a trustee or receiver, or any similar occurrence reasonably indicating an imminent inability to perform substantially all of the party's duties under this Agreement.

### 17. DISPUTES

Except as otherwise provided in this Agreement, any dispute arising under this contract that is not disposed of by agreement shall be subject to mediation and then binding arbitration.

### 18. ACCOUNTABILITY

VirTra will be the primary point of contact for the manufacturer, deliverer or any subcontractors and assume the responsibility of all matters relating to the purchase, including those involving the manufacturer and deliverer or any subcontractor, as well as payment issues. If issues arise, VirTra must take immediate action to correct or resolve the issues.

### 19. NO ASSIGNMENT, DELEGATION OR SUBCONTRACTING WITHOUT PRIOR WRITTEN CONSENT

VirTra may not assign any of its rights, delegate any of its duties or subcontract any portion of its work or business under this Agreement or any contract release purchase order without the prior written consent of Agency. Notwithstanding the foregoing, VirTra may transfer its rights and obligations under this Agreement in conjunction with a sale of all or substantially all of VirTra's assets.

### 20. MERGER AND ACQUISITION

The terms of this Agreement will survive an acquisition, merger, divestiture or other transfer of rights involving VirTra. In the event of an acquisition, merger, divestiture or other transfer of rights VirTra must ensure that the enquiring entity or the new entity is legally required to:

- A. Honor all the terms negotiated in this Agreement and any pre-acquisition or pre-merger Agreement between VirTra and the Agency, including but not limited to: a) established pricing and fees; b) product support and maintenance until the contract is terminated; and c) no price escalation during the term of the Agreement.
- B. If applicable, provide the functionality of the software in a future, separate or renamed product, if the acquiring entity or the new entity reduces or replaces the functionality, or otherwise provide a substantially similar functionality of the current licensed product. The Agency will not be required to pay any additional license or maintenance fee.
- C. Give the Agency prompt written notice following the closing of an acquisition, merger, divestiture or other transfer of rights involving VirTra.

### 21. COMPLIANCE WITH ALL LAWS & REGULATIONS

VirTra shall comply with all laws, codes, regulations, rules and orders (collectively, "Regulations") applicable to the goods and/or services to be provided hereunder. VirTra's violation of this provision shall be deemed a material default by VirTra, giving Agency the right to terminate the Agreement. Examples of such Regulations include but are not limited to Occupational Safety and Health Act of 1970 and the standards and regulations issued there under. VirTra agrees to indemnify and hold harmless the Agency for any loss, damage, fine, penalty, or any expense whatsoever as a result of VirTra's failure to comply with the act and any standards or regulations issued there under.



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## 22. FORCE MAJEURE

Neither party shall be liable for failure of performance, nor incur any liability to the other party on account of any loss or damage resulting from any delay or failure to perform all or any part of this Agreement if such delay or failure is caused by events, occurrences, or causes beyond the reasonable control and without negligence of the parties. Such events, occurrences, or causes will include; but not limited to, Acts of God/Nature (including fire, flood, earthquake, storm, hurricane or other natural disaster), war, invasion, act of foreign enemies, hostilities (whether war is declared or not), civil war, riots, rebellion, revolution, insurrection, military or usurped power or confiscation, terrorist activities, nationalization, government sanction, lockout, blockage, embargo, labor dispute, strike, interruption or failure of electricity or telecommunication service, or governmental declaration of emergency or disaster if it affects the Agency

Each party, as applicable, shall give the other party notice of its inability to perform and particulars in reasonable detail of the cause of the inability. Each party must use best efforts to remedy the situation and remove, as soon as practicable, the cause of its inability to perform or comply.

The party asserting *Force Majeure* as a cause for non-performance shall have the burden of proving that reasonable steps were taken to minimize delay or damages caused by foreseeable events, that all non-excused obligations were substantially fulfilled, and that the other party was timely notified of the likelihood or actual occurrence which would justify such an assertion, so that other prudent precautions could be contemplated.

The Agency shall reserve the right to terminate this Agreement and/or any applicable order or contract release purchase order upon non-performance by VirTra. The Agency shall reserve the right to extend the agreement and time for performance at its discretion.

## 23. CONFLICTS OF INTEREST

VirTra shall comply, and require its subcontractors to comply, with all applicable (i) requirements governing avoidance of impermissible client conflicts; and (ii) federal, state and local conflict of interest laws and regulations. In accepting this Agreement, VirTra covenants that it presently has no interest, and will not acquire any interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of this Agreement. VirTra further covenants that, in the performance of this Agreement, it will not employ any contractor or person having such an interest, including but not limited to VirTra's employees and subcontractors.

## 24. INDEPENDENT CONTRACTOR

VirTra shall supply all goods and/or perform all services pursuant to this Agreement as an independent contractor and not as an officer, agent, servant, or employee of Agency. VirTra shall be solely responsible for the acts and omissions of its officers, agents, employees, contractors, and subcontractors, if any. Nothing herein shall be considered as creating a partnership or joint venture between the Agency and VirTra. No person performing any services and/or supplying all goods shall be considered an officer, agent, servant, or employee of Agency, nor shall any such person be entitled to any benefits available or granted to employees of the Agency. VirTra is responsible for payment to sub-contractors and must monitor, evaluate, and account for the sub-contractor(s) services and operations.

## 25. INSURANCE

At all times during the Term of this Agreement, VirTra shall maintain insurance coverage commensurate with VirTra's obligations and liabilities hereunder.

## 26. DAMAGE AND REPAIR BY CONTRACTOR

Any and all damages caused by VirTra's negligence or operations shall be repaired, replaced or reimbursed by VirTra at no charge to the Agency. Repairs and replacements shall be completed in a timely and expedient manner. The clean up of all damage related to accidental or intentional release of any/all non-hazardous or hazardous material (e.g. hydraulic fluid, fuel, grease, etc.) from VirTra's vehicles or during performance shall be the responsibility of VirTra. All materials must be cleaned up in a manner and time reasonably acceptable to Agency (completely and immediately to prevent potential as well as actual environmental damage). VirTra must promptly report each incident to the Agency. Damage observed by VirTra, whether or not resulting from VirTra's operations or negligence shall be promptly reported by VirTra to Agency. Agency may, at its option, approve and/or dictate the actions that are in Agency's best interests.

## 28. LIENS, CLAIMS, AND ENCUMBRANCES AND TITLE

VirTra represents and warrants that all the goods and materials ordered and delivered are free and clear of all liens, claims or encumbrances of any kind. Right of use to the material and supplies accepted shall pass directly from VirTra to Agency at the F.O.B. point, subject to the right of Agency to reject upon inspection.

## 29. INDEMNITY

Neither party shall not be liable for, and each party shall defend, indemnify and hold harmless the other party and the employees and agents of the other party (collectively, the "Indemnified Parties") against any and all claims, demands, liability, judgments, awards, fines, mechanics' liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including without limitation attorneys' fees and court costs (hereinafter collectively referred to as "Claims"), related to and arising either directly or indirectly from any act, error, omission or negligence of a party or its contractors, licensees, agents, servants or employees, excepting only Claims caused by the sole negligence or willfulness of a party. A party shall reimburse the other for all costs, attorneys' fees, expenses and liabilities incurred with respect to any litigation in which a party is obligated to indemnify, defend and hold harmless the other party as set forth herein.

## 30. WARRANTY; MAINTENANCE

VirTra shall provide the warranty and maintenance services set forth in Exhibit B to this Agreement. Except as expressly set forth therein, VirTra shall have no other maintenance or support obligations.

## 31. COOPERATION WITH REVIEW



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VirTra shall cooperate with Agency's periodic review of VirTra's performance. VirTra shall make itself available onsite to review the progress of the project and Agreement, as requested by the Agency, upon reasonable advance notice.

### **32. NON-DISCRIMINATION**

VirTra shall comply with all applicable Federal, State, and local laws and regulations concerning nondiscrimination and equal opportunity in contracting. Such laws include, but are not limited to, the following: Title VII of the Civil Rights Act of 1964 as amended; Americans with Disabilities Act of 1990; and The Rehabilitation Act of 1973 (§§ 503 and 504). VirTra shall not discriminate against any employee, subcontractor or applicant for employment because of age, race, color, national origin, ancestry, religion, sex/gender, sexual orientation, mental disability, physical disability, medical condition, political beliefs, organizational affiliations, or marital status in the recruitment, selection for training including apprenticeship, hiring, employment, utilization, promotion, layoff, rates of pay or other forms of compensation. Nor shall VirTra discriminate in provision of services provided under this Agreement because of age, race, color, national origin, ancestry, religion, sex/gender, sexual orientation, mental disability, physical disability, medical condition, political beliefs, organizational affiliations, or marital status. VirTra's violation of this provision shall be deemed a material default by VirTra giving Agency a right to terminate the Agreement for cause.

### **33. SEVERABILITY**

Should any part of the Agreement between Agency and VirTra or any purchase order be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect the validity of the remainder of the Agreement or any purchase order which shall continue in full force and effect, provided that such remainder can, absent the excised portion, be reasonably interpreted to give the effect to the intentions of the parties.

### **34. NON-WAIVER**

No waiver of a breach, failure of any condition, or any right or remedy contained in or granted by the provisions of this Agreement will be effective unless it is in writing and signed by Agency. No waiver of any breach, failure, right, or remedy will be deemed a waiver of any other breach, failure, right, or remedy, whether or not similar, nor will any waiver constitute a continuing waiver unless the writing signed by the Agency so specifies.

### **35. USE OF COMPANY'S NAME FOR COMMERCIAL PURPOSES**

VirTra may not use the name of the Agency or reference any endorsement from the Agency in any fashion for any purpose, without the prior express written consent of the Agency.

### **36. HEADINGS AND TITLES**

The titles and headings in this Agreement are included principally for convenience and do not by themselves affect the construction or interpretation of any provision in this Agreement, nor affect any of the rights or obligations of the parties to this Agreement.

### **37. ENTIRE AGREEMENT**

This Agreement and its Exhibits constitute the final, complete and exclusive statement of the terms of the agreement between the parties. It incorporates and supersedes all the agreements, covenants and understandings between the parties concerning the subject matter hereof, and all such agreements, covenants and understandings have been merged into this Agreement. No prior or contemporaneous agreement or understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

### **38. EXECUTION & COUNTERPARTS**

This Agreement may be executed in one or more counterparts, each of which will be considered an original, but all of which together will constitute one and the same instrument. The parties agree that this Agreement, its amendments, and ancillary agreements to be entered into in connection with this Agreement will be considered signed when the signature of a party is delivered a method described herein.

### **39. NOTICES**

All deliveries, notices, requests, demands or other communications provided for or required by this Agreement shall be in writing and shall be deemed to have been given when sent by registered or certified mail, return receipt requested; when sent by overnight carrier; or upon email confirmation to sender of receipt of a facsimile communication which is followed by a mailed hard copy from sender. Each party may designate their desired contact person and address by sending written notice to the other party, to be effective no sooner than ten (10) days after the date of the notice.

### **40. SURVIVAL**

All representations, warranties, and covenants contained in this Agreement, or in any instrument, certificate, exhibit, or other writing intended by the parties to be a part of their Agreement, will survive the termination of this Agreement.

### **41. CONTRACT EXECUTION**

Unless otherwise prohibited by law or Agency policy, the parties agree that an electronic copy of a signed contract, or an electronically signed contract, has the same force and legal effect as a contract executed with an original ink signature. The term "electronic copy of a signed contract" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed contract in a portable document format. The term "electronically signed contract" means a contract that is executed by applying an electronic signature using technology approved by the Agency.

### **42. AGENCY POINT OF CONTACT**



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Each party will identify a point of contact to facilitate the contractual relationship, be responsible and accountable for fulfilling the requirements under the Agreement. Updated contact information for each point of contact shall be provided to the other party from time to time, as necessary.

#### **43. THIRD PARTY BENEFICIARIES**

This agreement does not, and is not intended to, confer any rights or remedies upon any person or entity other than the parties.

#### **44. AUTHORITY**

Each party executing the Agreement on behalf of such entity represents that he or she is duly authorized to execute and deliver this Agreement on the entity's behalf, including the entity's Board of Directors or Executive Director. This Agreement shall not be effective or binding unless it is in writing and approved by an authorized representative, as evidenced by their signature as set forth in this Agreement.

#### **45. DATA AND OWNERSHIP**

All content generated or stored by the System that is related to the performance and activity of Agency personnel while using the System ("Content") shall be the sole and exclusive property of Agency. Agency acknowledges and agrees that the System provides certain Content backup and verification features and that preservation of the Content is the sole and exclusive responsibility of Agency.

Agency hereby grants VirTra a license to the Content for purposes including, but not limited to, measuring System performance and function, System maintenance, calibration, data aggregation for tests, training results, measurements, etc.

#### **46. CONFIDENTIAL INFORMATION**

"Confidential Information" shall include all material non-public information, written or oral, disclosed, directly or indirectly, through any means of communication or observation to a party or any of its affiliates or representatives by the other party. Neither party shall, without the other party's written permission, use or disclose Confidential Information other than in the performance of its obligations under this Agreement unless required by law. All Confidential Information shall remain the property of the party that developed or legally acquired the Confidential Information. Neither party shall acquire an ownership interest in the other party's Confidential Information by virtue of this Agreement. Each party shall defend, indemnify and hold the other party harmless against any claim, liability, loss, injury or damage arising out of, or in connection with, the unauthorized use, access, and/or disclosure of information by that party and/or its agents, employees or sub-contractors, excepting only loss, injury or damage caused by the sole negligence or willful misconduct of personnel employed by the other party.

#### **47. LIMITATION OF LIABILITY**

Both parties' liability for damages to each other for any cause whatsoever, and regardless of the form of action, whether in contract or in tort, shall be limited to the greater of five hundred thousand dollars (\$500,000) or two (2) times the Total Agreement Value. For purposes of this Section, "Total Agreement Value" will mean the aggregate Agreement price and any subsequent amendments to this Agreement. In no event will either party be liable to the other party for any direct, special, indirect, incidental, exemplary, punitive or consequential damages, however caused, whether for breach of warranty, breach of contract, negligence, strict liability, tort or under any other legal theory. The foregoing limitation of liability shall not apply to: (i) any indemnity and defense obligations related to infringement of intellectual property, personal injury, death, property damage; (ii) willful misconduct, gross negligence, or fraud; or (iii) reasonable attorney's fees.

#### **48. OWNERSHIP PROPERTY**

Except as expressly set forth herein, Agency acknowledges and agrees that all right, title, and interest in and to the System (and the intellectual property rights associated therewith) provided to Agency under the terms and conditions of this Agreement shall, at all times, belong to VirTra or VirTra's partners, suppliers, and licensors. Nothing in this Agreement shall be construed or interpreted to confer any ownership interest in or to the System to Agency. Notwithstanding the foregoing, VirTra may, in VirTra's sole discretion, transfer ownership of the System to Agency provided, however, that no transfer of intellectual property shall be inferred by such a transfer and continued use of the System after transference is permitted only by means of a continuing license from VirTra.

#### **49. TAXES**

Sales tax, end user tax, pass-through tax, value-added tax (VAT), transaction privilege tax, consumption tax, customs tax and/or duties are the sole responsibility of the Agency, and Agency agrees to reimburse VirTra for all applicable taxes that Agency is required to collect, regardless of the tax amount being excluded from VirTra's quotes or Agency's Purchase Orders.

#### **50. TAX EXEMPTION**

Agency must provide VirTra with a correct, valid and signed tax exemption certificate applicable to the specific goods and services purchased, relevant to the end use location, prior to VirTra invoicing. If an invalid tax exemption certificate is received or no tax exemption certificate is received, it will be the responsibility of the Agency to pay all required taxes. Additionally, it will be Agency's responsibility to obtain any tax refunds permitted if VirTra has collected and remitted taxes to a taxing authority.

### **Exhibit B Maintenance and Support Agreement**

During the term of the Agreement, and provided that Agency is in material compliance with the terms and conditions set forth in Exhibit A, VirTra includes the following maintenance and support at no additional charge. Notwithstanding the foregoing, warranty and support may be



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excluded for any and all equipment damaged or destroyed by improper use or misuse in which case, additional charges may apply.

1: VirTra System Technician on installation site one time during Plan Year to perform the following functions as needed and if applicable.

\*Annual site visits only available on Contracts with the VirTra V-180 or V-300 Simulator Systems in Exhibit D.

- Upgrade VirTra Operating System (VOS) Features<sup>1</sup>
- Install new VirTra training scenarios<sup>2</sup>
- Clean Computer, Monitor & Keyboard
- Perform Computer Diagnostics
- Clean Simulator Screens
- Upgrade to most current base library
- Recalibrate System
- Inspect Refill Station & Regulator
- Recondition & Test Recoil Kits
- Zero all Laser Based Items
- Test Threat-Fire™ Devices for Proper Functionality
- Test OC & Taser Devices for Proper Functionality
- Inspect & Test Speakers and Sound FX
- Provide a List of Inspected Items
- Provide User Refresher Training

2: Parts and Labor in the event of a non-functioning system or accessory.<sup>3</sup>

3: Use of VirTra's Advance Replacement Program.<sup>4</sup>

4: Telephone Support between the hours of 8AM and 5PM AZ Time. After Hours Support calls returned between 8AM and 9AM the following day.

5: Simulator Computer and Projector Upgrade after five (5) years of deployment and if Contract renewal into sixth year of service. Other electronics and hardware to be upgraded at VirTra's discretion.

6: Travel expenses if a VirTra technician must travel to customer location.

7: Overnight Shipping on all replacement or repaired parts<sup>5</sup>

8: Remote Assistance<sup>6</sup>

1 – VirTra Operating Software Version will be automatically upgraded to the most current and applicable release during Annual visit. Hardware must be supportive of the new release and have enough hard drive space available on the system.

2 – Agency will receive the most current base library at the time of their annual service visit. Not all training scenarios may be compatible with Agency's system and, accordingly, no guarantee of additional scenarios is provided.

3 – TASER X26 blue handle units found to be defective will be replaced with laser sim cartridges and customer will be required to supply working TASER handle.

4 – Limited Quantities and not available for all components.

5 – Where Available.

6 – Agency must allow remote access to System.

### Exhibit C System Acceptance Checklist

Initial Setup and Testing (Some items may not be applicable)

Visually Inspect the System and Explain its Components

Open each box/container and verify all items are accounted for

Setup and Position Screen(s) and CPU Rack

Layout Speakers, All Wiring and Balance all Sound Levels

Install Training Platform (If Applicable)

Install and Align all Projected Images and Camera Views

Test all Weapon Kits and Wireless Accessories

Ensure all User Manuals are Correct for System & Accessories

Instructional Training (\*\*Some items may not be applicable)

Explain Proper Maintenance and Environmental Conditions

Explain the importance of Firearm Safety

Explain and Demonstrate how to Install Weapon Kits

Explain and Demonstrate how to properly Maintain Weapon Kits

\*\*\*Explain and Demonstrate how to use the VirTra Refill Station & Tank Filling

Explain and Demonstrate how to Fill the Weapon Magazines

Explain and Demonstrate how to Properly Boot Up and Shutdown the System

Explain the functionality of Wake-On-LAN

Explain and Demonstrate how to Run VOST™

Explain the Different Scenario Types and how to run Each Type of Scenario

Explain and Demonstrate how to Create Scenario Tags and Filters

Explain and Demonstrate how to Create Scenario Playlists

Explain and Demonstrate how to Add Scenario Favorites

Explain and Demonstrate Proper Projector Alignment

Explain and Demonstrate V-Tracking Camera Calibration through V-Tracking Tools



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- Explain and Demonstrate how to use Diagnostics through V-Tracking Tools
- Explain Laser ID's vs Pulse Lengths
- Explain and Demonstrate how to Add a New Weapon Kit
- Explain and Demonstrate how to Enter a New Trainee
- Explain and Demonstrate how to assign Trainee's and Weapons
- Explain and Demonstrate how to Zero a Weapon
- Explain and Demonstrate Directional Surround Sound
- Explain and Demonstrate how to run and Configure VirTra Accessory Controller
- Explain and Demonstrate how to use VirTra Wireless Devices
- Explain and Demonstrate how to Run a Video Scenario
- Explain and Demonstrate Scenario Branching
- Explain and Demonstrate Scenario Debrief
- Explain and Demonstrate Presentation Mode
- \*\*\*Explain and Demonstrate Low-Light
- \*\*\*Explain and Demonstrate TMaR
- \*\*\*Explain and Demonstrate Breach Door
- Explain and Demonstrate how to Create a Marksmanship Trainee Set
- Explain and Demonstrate how to Boresight in Marksmanship
- Explain and Demonstrate how to Run a Free Fire Course in Marksmanship
- Explain and Demonstrate how to Run a Pre-built Course in Marksmanship
- Explain and Demonstrate how to Run Marksmanship Debrief
- Explain and Demonstrate how to Create and Import a Custom Target
- Explain and Demonstrate how to Create and Import a Custom Course of Fire
- Explain and Demonstrate how to use VirTra Remote Desktop
- Explain how to access VirTra Administration, including as an Administrator
- Explain all Icons and their functions of VirTra Administration
- Explain the Safety Precautions and Waiver
- Explain what consumable items are
- Explain the VirTra Warranty and Customer Service & Support Procedures
- Show client where manuals are located for System/Accessories
- \*\*\*Explain and Demonstrate how to run V-Author™
- \*\*\*Explain and Demonstrate how to use the VirTra Pano Edit Tool
- \*\*\*Explain and Demonstrate how to Import a V-Author™ Scenario
- \*\*\*Explain and Demonstrate how to Export a New V-Author™ Scenario
- \*\*\*Explain and Demonstrate how to Author a Single Screen Scenario

**Exhibit D:  
Services, Equipment, and Annual Rate Summary**

Product Code	Product Description	Quantity
VHU-BS-300	Eliminates the 5 inch black border between screens to increase immersion on VirTra 300 systems.	1.00
VATU-LL-TLR1	Hardware and software for low light training, includes 2 flashlights. For use with weapon mounted lights only (VATU-FLT-TLR1).	1.00
VNLW-OCC-MK3	Laser-based MK3 model OC training device.	2.00
VWSA-RFS	Table-top refill station for all refillable magazines. Includes automatic push button activation and one CO2 tank which must ship empty.	1.00
V-300LE-1	VirTra Systems 300 LE-1 simulator uses five interconnected screens to create fully immersive active engagements in a 300 degree environment surrounding the trainees. Multi-directional audio and seamless real video create an environment and situation that will challenge trainees. Comes with LE content library, computer rack, UPS backup, and audio/projection equipment. System is configurable to fit in a variety of spaces (within minimum requirements). One year warranty and support services included.	1.00
VTRK-M4S	VirTra engineered tetherless rifle recoil kit for AR15, M4 and M16. Includes internal laser and one double sealed standard magazine (VTRK-M4-SM). Includes one micro USB charger. (All recoil kits convert real firearms which must be supplied by the customer)	2.00
VWSA-VATRM16-AP	Adapter plate for the VATR-M16-MAG (Requires VirTra refill station).	1.00
VATR-M16-MAG	Advanced refillable rifle magazine with pressure supply, shot counting (defaults to 30 rounds per magazine), rechargeable battery pack, and wireless communications. For use with the VATR-M16 recoil kit. (Requires the VWSA-RFS, VWSA-WS, and VWSA-RCS).	2.00
	Fundamental Skills Magazine (FSM) for use with the VTRK-G17/T/22/45 recoil kits. Requires Co2	



7970 S Kyrene Road, Tempe, AZ 85284 USA | TOLL FREE: 800.455.8746 PH: 480.968.1488 FAX: 480.968.1448 | VIRTRA.COM

VTRK-G17/22-FSM	Refill Nozzle (VWSA-RFN) or Adapter Plate (VWSA-VTRKG17/22-FSM-AP) and Refill Station for Co2 refill.	2.00
VWSA-VTRKG17/22-FSM-AP	Adapter plate for the VTRK-G17/22-FSM (Requires VirTra refill station).	1.00
VTRK-G22	Micro-switch activated tetherless handgun recoil kit for the Glock 22. Includes one magazine (All recoil kits convert real firearms which must be supplied by the customer).	2.00
VTRK-G22-SM	Additional Standard Magazine (SM) for use with the VTRK-G22 recoil kits.	2.00
VWSA-G22-AP	Adapter plate for the VTRK-G22-MAG (Requires VirTra refill station).	1.00
VATU-TFII	VirTra Systems patented Threat-Fire™ return-fire-simulator device delivers a safe and adjustable electrical impulse to simulate hostile fire and enhance realism during training. No eye-protection required (Requires wireless station).	2.00
VATU-ASU-VA	VirTra V-Author™ software and desktop computer. Create and edit custom scenario content using included or site specific panoramic photographs and included assets. Includes standard asset and background package. Additional hardware required. Additional V-Author Training (V-AUHTOR-TRNG) required on Capital Purchase Contracts. For use with V-180 and V-300 systems.	1.00
V-VICTA-01	VirTra-Virtual Interactive Coursework and Training Academy™ certified simulator training curriculum. V-VICTA™ is a progressive science based approach to the use of simulation as a training system. Program materials include teacher lesson plans, student outline, presentation material, pre-tests, post-tests, course evaluation and all interactive video learning material in conjunction with the simulator for each available course. Virtual Instructor scenarios teach, train, test and sustain methodology to ensure participants dynamically absorb information to facilitate long term transfer of critical psycho-motor skills. Available exclusively to all VirTra simulation systems under a current Service or Subscription plan.	1.00
VWSA-WS	Required for wireless recoil kits and the Threat-Fire™ to connect to the VirTra simulator (Only one wireless station needed per system).	1.00
VNLW-TAS-X26/P	TASER® X26 simulation cartridge. Fits both X26 and X26P live TASER® handles. (X26/P handles supplied by customer.)	2.00

Annual Contract  
Rate (STEP)

\$47,094.86

**DEPARTMENTAL TRANSFERS**

For Budget Year 2020 - 2021

Mark APPROVED	DEPARTMENT NAME	FROM: ACCOUNT NAME ACCOUNT NUMBER	TO: ACCOUNT NAME ACCOUNT NUMBER	AMOUNT	REASON
	4/29/2021 5/4/2021				
Finance Meeting of: Council Meeting:					
1	Parks and Recreation	Professional Services 001-5065-000-304	Park Maintenance 001-5065-000-253	4,161.24	Improvements at Kid Venture Playground
2	Parks and Recreation	Professional Services 001-5065-000-304	Meals 001-5065-000-236	1,500.00	Meals for staff during tournaments and Saluda River Rally
3	Registration and Elections	Salaries 001-5081-000-101	Part Time 001-5081-000-102	9,500.00	Some vacancies increased the need for additional part time
4	Registration and Elections	Salaries 001-5081-000-101	Overtime 001-5081-000-103	2,500.00	Some vacancies increased the need for additional overtime
5	Poll Workers	Part time 001-5082-000-102	Retirement - SC 001-5082-000-120	4,500.00	Retirement was underestimated during budget process
6	Coroner	Retirement - SC 001-5131-000-120	Retirement - Police 001-5131-000-121	29,000.00	Police Retirement was underestimated during budget process
7	Coroner	Lodging 001-5131-000-293	Dues and Subscriptions 001-5131-000-211	125.00	American Board of Medicolegal Death Investigators
8	Roads and Bridges	Travel 001-5221-000-279	Stone 001-5221-000-244	4,550.00	Repairs for road wash-outs
9	Roads and Bridges	Lodging 001-5221-000-293	Stone 001-5221-000-244	3,500.00	Repairs for road wash-outs

DATE

Seth Riddley, Interim Clerk to Council

## BUDGET TRANSFER

DIVISION: PRT

DEPARTMENT: Parks

<p>FROM:</p> <p>TITLE <u>Professional Services</u> ACCT.# <u>5065-000-304</u></p> <p>TITLE _____ ACCT.# _____</p> <p>TITLE _____ ACCT.# _____</p>	<p>TO:</p> <p>TITLE <u>Park Maintenance</u> ACCT# <u>5065-000-253</u></p> <p>TITLE _____ ACCT# _____</p> <p>TITLE _____ ACCT# _____</p>	<p>AMOUNT:</p> <p>\$ <u>4,161.24</u></p> <p>\$ _____</p> <p>\$ _____</p>
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Explain, in COMPLETE DETAIL, the reason for the transfer.

**REASON:**

This transfer will accomplish two tasks:

- 1) Correct the ~~\$1,061.24~~ balance in 253. 172.24
- 2) Pay for \$2,500 in safety improvements @ the KidVenture Playground.

Refuse cans, Repairing ladders, Rip Rap for  
Launch pits,

Is this transfer within your department? (Circle One)  Yes  No

Is this transfer within your division? (Circle One)  Yes  No

DEPT. HEAD: _____	DATE: _____
DIVIS HEAD: _____	DATE: <u>4/16/21</u>
FINANCE: _____	DATE: <u>4.19.21</u>
ADMINISTRATOR: <u>[Signature]</u>	DATE: <u>4.19.21</u>
Journal Entry # _____	DATE: _____



## BUDGET TRANSFER

DIVISION: Registration & Elections and Election Poll Workers

DEPARTMENT: Registration & Elections and Election Poll Workers

FROM:	TITLE	ACCT.#	TO:	TITLE	ACCT.#	AMOUNT:
	Salaries	<u>001-5081-000-101</u>		Part time	<u>001-5081-000-102</u>	9,500.00
	Salaries	<u>001-5081-000-101</u>		Overtime	<u>001-5081-000-103</u>	2,500.00
	Part time	<u>001-5082-000-102</u>		Retirement - SC	<u>001-5082-000-120</u>	4,500.00
<b>Total</b>						<b>16,500.00</b>

Explain, in COMPLETE DETAIL, the reason for the transfer.

**REASON:**

Registration & Elections -

Money available in Salaries due to vacancies; needed in Part time and overtime also due to vacancies.

Election Poll Workers -

Retirement was under estimated during budget process

Is this transfer within your department? (Circle One)    Yes    No

Is this transfer within your division? (Circle One)    Yes    No

DEPT. HEAD:

DIVIS HEAD:

FINANCE:

ADMINISTRATOR:

*Kathy Smith*  
*Kathy Smith*  
*[Signature]*

DATE:

DATE:

DATE:

DATE:

4/22/2021  
4/22/2021  
4/20/21  
4.21.21

Journal Entry # \_\_\_\_\_

DATE: \_\_\_\_\_

## BUDGET TRANSFER

DIVISION: Coroner

DEPARTMENT: Coroner

FROM:	TO:	AMOUNT:
TITLE <u>Retirement - SC</u> ACCT.# <u>001-5131-000-120</u>	TITLE <u>Retirement - Police</u> ACCT# <u>001-5131-000-121</u>	<u>29,000.00</u>
TITLE <u>Lodging</u> ACCT.# <u>001-5131-000-293</u>	TITLE <u>Dues and Subscriptions</u> ACCT# <u>001-5131-000-211</u>	<u>125.00</u>
TITLE _____ ACCT# _____	TITLE _____ ACCT# _____	_____
TITLE _____ ACCT.# _____	TITLE _____ ACCT# _____	_____
Total		29,125.00

Explain, in COMPLETE DETAIL, the reason for the transfer.

**REASON:**

During budget process, SC Retirement was over estimated and Police was  $\frac{1}{2}$  under estimated

Dues and Subscriptions - American Board of Medicolegal Death Investigators

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Is this transfer within your department? (Circle One) Yes No

Is this transfer within your division? (Circle One) Yes No

DEPT. HEAD: <u>[Signature]</u>	DATE: <u>4/21/2021</u>
DIVIS HEAD: _____	DATE: _____
FINANCE: _____	DATE: _____
ADMINISTRATOR: <u>[Signature]</u>	DATE: <u>4.21.21</u>
Journal Entry # _____	DATE: _____

# BUDGET TRANSFER

**DIVISION:** Public Works

**DEPARTMENT:** Roads and Bridges 5221

FROM:		TO:		AMOUNT:
TITLE	<u>Travel</u>	TITLE	<u>Stone</u>	
ACCT.#	<u>001-5221-000-279</u>	ACCT#	<u>001-5221-000-244</u>	<u>4550</u>
TITLE	<u>Lodging</u>	TITLE	<u>Stone</u>	
ACCT.#	<u>001-5221-000-293</u>	ACCT#	<u>001-5221-000-244</u>	<u>3500</u>
TITLE	<u>                    </u>	TITLE	<u>                    </u>	
ACCT.#	<u>                    </u>	ACCT#	<u>                    </u>	
TITLE	<u>                    </u>	TITLE	<u>                    </u>	
ACCT.#	<u>                    </u>	ACCT#	<u>                    </u>	
TITLE	<u>                    </u>	TITLE	<u>                    </u>	
ACCT.#	<u>                    </u>	ACCT#	<u>                    </u>	

Total \$ 8,050.<sup>00</sup>  
0.00

Explain, in COMPLETE DETAIL, the reason for the transfer.

**REASON:**

Due to budget cuts the stone account was already short and then with the added road washout repairs it has created an even greater need for funds in the stone account.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Is this transfer within your department? (Circle One) Yes No

Is this transfer within your division? (Circle One) Yes No

DEPT. HEAD:	<u><i>Matt Hogan</i></u>	DATE:	<u>3/16/2021</u>
DIVIS HEAD:	<u><i>[Signature]</i></u>	DATE:	<u>3/31/2021</u>
FINANCE:	<u>                    </u>	DATE:	<u>                    </u>
ADMINISTRATOR:	<u><i>[Signature]</i></u>	DATE:	<u>4-2-21</u>
Journal Entry #	<u>                    </u>	DATE:	<u>                    </u>