

CRIMINAL JUSTICE COORDINATING COUNCIL

DETENTION CENTER POPULATION REVIEW BOARD MEETING MINUTES

January 30, 2019

ATTENDANCE

PRESENT	ABSENT
Cpt. William Vaughn (ACSO)	
SSgt. Kevin Matheson (ACSO)	
Auburn Callahan (PPP)	
Casey Collins (CJCC)	
Chief Magistrate Linda Dudley-Graham (Summary Court)	
Jennifer Johnson (Public Defender)	
Judge Denise Malone (Summary Court)	
Al Means (Asst. Solicitor)	
Director Michael Miller (ACSO)	
Caden Smart (Public Defender's Office)	

1. CALL TO ORDER

2. Old Business: Action Items (Previous Meeting)

- Action Items from previous meeting were addressed and updated as stakeholder group reviewed the Current Population Roster.
- 50% of Solicitor Discovery items were addressed since previous meeting.
- 54% of Solicitor Offer items were addressed since previous meeting.
- 100% of ACSO Forensics items were addressed since previous meeting.
- 71% of Defendant Decision/Other items were addressed since previous meeting.
- Casey Collins will combine and document remaining actions items from Dec. meeting with new Jan. items.

3. New Business: Population Rosters

- Stakeholder group decided to review current population of greater than 60 days detained, but requested that Casey Collins continue to generate a roster for misdemeanor/probation greater than 15 days and felony/combination greater than 91 days.
- Of the 120 Pre-Trial detainees (meeting detainment thresholds) to review, 120 individuals were addressed by stakeholder group.

- Population Review Included: Days held, charge(s), bond amount, disciplinary action within the detention center, detention center classification, substance/DNA analysis status (if applicable), and cases status for both the Solicitor's and Public Defender's Office.
- Based on Review, 94 of the 120 individuals required follow-up action to ensure efficient case processing/management:
 - 42 Solicitor's Office actions required.
 - 38 Public Defender's Office actions required.
 - 13 PPP actions required
- During this review, there were 10 misdemeanor/probation and 19 felony cases that exceeded the agreed upon time standard thresholds.
- Data demonstrates a positive reduction of misdemeanor/probation cases greater than 91 days from 34% of current population to 23%, but still missing the benchmark established by the stakeholders.
- Data demonstrates a positive reduction of felony/combination cases greater than 361 days from 23% of current population to 18% exceeding the benchmark established by the stakeholders.

4. Open Forum

- Stakeholders requested that the "roster" format be adjusted to present action items.
- Stakeholders discussed facility constraints that are limiting the ability of both private and public defenders to access to their clients.
- Stakeholders are pursuing a video conferencing and telephone option, utilizing an intake room at the detention facility.
- Detention Center leadership will coordinate the piloting of the telephone installation.
- Technology Services is coordinating a video conferencing vendor consultation.
- Stakeholders discussed the possibility of utilizing a "scheduling tool" to ensure that lawyer/client meetings would take place.

5. Adjourn

- Next Meeting: February 21, 2019.