ATTENDANCE

<table>
<thead>
<tr>
<th>PRESENT</th>
<th>ABSENT</th>
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<tbody>
<tr>
<td>Cpt. William Vaughn (ACSO)</td>
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<td>SSgt. Kevin Matheson (ACSO)</td>
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<td>Auburn Callahan (PPP)</td>
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<td>Casey Collins (CJCC)</td>
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<td>Chief Magistrate Linda Dudley-Graham (Summary Court)</td>
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<td>Jennifer Johnson (Public Defender)</td>
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<td>Judge Denise Malone (Summary Court)</td>
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<td>Al Means (Asst. Solicitor)</td>
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<td>Director Michael Miller (ACSO)</td>
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<td>Caden Smart (Public Defender’s Office)</td>
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1. CALL TO ORDER

2. Old Business: Action Items (Previous Meeting)
   - Action Items from previous meeting were addressed and updated as stakeholder group reviewed the Current Population Roster.
   - 50% of Solicitor Discovery items were addressed since previous meeting.
   - 54% of Solicitor Offer items were addressed since previous meeting.
   - 100% of ACSO Forensics items were addressed since previous meeting.
   - 71% of Defendant Decision/Other items were addressed since previous meeting.
   - Casey Collins will combine and document remaining actions items from Dec. meeting with new Jan. items.

   - Stakeholder group decided to review current population of greater than 60 days detained, but requested that Casey Collins continue to generate a roster for misdemeanor/probation greater than 15 days and felony/combination greater than 91 days.
   - Of the 120 Pre-Trial detainees (meeting detainment thresholds) to review, 120 individuals were addressed by stakeholder group.
• Population Review Included: Days held, charge(s), bond amount, disciplinary action within the detention center, detention center classification, substance/DNA analysis status (if applicable), and cases status for both the Solicitor’s and Public Defender’s Office.
• Based on Review, 94 of the 120 individuals required follow-up action to ensure efficient case processing/management:
  - 42 Solicitor’s Office actions required.
  - 38 Public Defender’s Office actions required.
  - 13 PPP actions required
• During this review, there were 10 misdemeanor/probation and 19 felony cases that exceeded the agreed upon time standard thresholds.
• Data demonstrates a positive reduction of misdemeanor/probation cases greater than 91 days from 34% of current population to 23%, but still missing the benchmark established by the stakeholders.
• Data demonstrates a positive reduction of felony/combination cases greater than 361 days from 23% of current population to 18% exceeding the benchmark established by the stakeholders.

4. Open Forum
• Stakeholders requested that the “roster” format be adjusted to present action items.
• Stakeholders discussed facility constraints that are limiting the ability of both private and public defenders to access to their clients.
• Stakeholders are pursuing a video conferencing and telephone option, utilizing an intake room at the detention facility.
• Detention Center leadership will coordinate the piloting of the telephone installation.
• Technology Services is coordinating a video conferencing vendor consultation.
• Stakeholders discussed the possibility of utilizing a “scheduling tool” to ensure that lawyer/client meetings would take place.

5. Adjourn
• Next Meeting: February 21, 2019.